LIBRARY OF QUEEN'S COLLEGE

Queen's College

STUDENTS' HANDBOOK

1945-1946

EDITED BY THE
STUDENT GOVERNMENT ASSOCIATION

QUEENS COLLEGE
CHARLOTTE, NORTH CAROLINA

PROPERTY OF

RESIDENCE HALL

FACULTY ADVISOR

BIG SISTER

CREED OF A QUEENS GIRL

To be adaptable, accepting with good faith the new and the difficult.

To exhibit friendliness, tact, and sympathy in her relation with fellow students.

To conduct herself as a true sportswoman in all situations.

To be sincere in all things.

To observe neatness, modesty, and good taste in dress.

To conduct herself as a gentlewoman both on and off the campus.

To apply herself with equal diligence to work and play.

To develop her personality, making scholarship, service, leadership, and character the goals of its fulfillment.

To think of God as her Maker and to look to Him for guidance.

To conform to the ideals of her college socially, spiritually, and mentally, thus striving toward fine Christian womanhood.

CAROL REEVES, '35.

1945

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CALENDAR FOR SESSION 1945-46

FIRST SEMESTER

1945

September 11, Tuesday—Dormitories open to Freshmen.

September 12-15, Wednesday-Saturday—Orientation Program for Freshmen, placement tests, selection of courses.

September 12, Wednesday—Registration and classification of students entering with advanced standing from other colleges.

September 14, Friday—Registration and classification of upper-classmen.

September 17, Monday—Beginning of first semester classes.

November 12—End of first quarter.

November 22—Thanksgiving Day, a Holiday.

December 18, 1:00 P.M. to January 3, 9:00 A.M.—Christmas Recess.

1946

January 23 to January 29—First semester examinations.

SECOND SEMESTER

January 30—Registration for second semester.

January 31—Second semester classes begin.

March 27—End of third quarter.

March 27, 1:00 P.M. to April 3, 9:00 A.M.—Spring Recess.

May 22 to May 29—Second semester examinations.

May 26—Baccalaureate Sermon.

May 31—Commencement Day.

ORIENTATION WEEK

TUESDAY

9:00 A.M. Dormitories open to freshmen; room assignments by Dean of Students.

4:00 P.M. Compulsory meeting of all freshmen in the Auditorium; distribution of freshmen week calendars.

10:00 P.M. Party in Watkins Dormitory for freshmen boarding students. Miss Edna Adams, Miss Anne Hatcher, and Miss Betsy Hodges.

WEDNESDAY

9:00 A.M. to 4:00 P.M. Arrival of transfer students; room assignments.

9:00 A.M. Placement tests. Compulsory for all freshmen.

2:00 P.M. Handbook classes. Compulsory for all new students, including transfers.

7:00 P.M. Skating party for all new students, sponsored by the Day Students Association.

THURSDAY

8:30 A.M. Classification of freshmen. *All* freshmen report to the Auditorium *promptly*, where further instructions will be given at that time.

2:00 P.M. Compulsory student government meeting in Auditorium. *All* new students, including transfers, are expected to attend.

6:30 P.M. Picnic for all freshmen and transfers sponsored by the Student Christian

Association. Meet in the Diana Court Yard.

FRIDAY

9:00 A.M. New students to go to Myers Park Country Club for the morning. Sponsored by the Athletic Association.

2:00 P.M. Music exam. for all freshmen and transfers in the Auditorium. Further instructions will be given at that time.

7:00 P.M. Theater party for new students sponsored by Boarding Student Government and the Big Sisters.

SATURDAY

10:00 A.M. Compulsory Handbook exam.

7:00 P.M. Compulsory Student Body meeting in the Auditorium.

8:30 P.M. Formal Reception in Burwell for the entire faculty and student body.

SUNDAY

2:00 P.M. After-dinner coffee served by the Student Government Association and Miss Albright for the entire Student Body. Burwell Hall.

3:00 P.M. to 5:30 P.M. Sorority Open House for all new students.

6:00 P.M. Vespers.

8:00 P.M. Sing in Burwell Parlor under the auspices of S. C. A. and the Big Sisters.

MONDAY

8:30 A.M. Regular classes begin. Since chapel will meet on this day, classes will meet at regular times.

COLLEGE DIRECTORY

President_____Hunter B. Blakely
Dean of the College_____J. M. Godard
Dean of Students_____Miss Thelma Albright
Secretary to President_____Miss Claire Purcell
Asst. to Dean of Students_____Miss Ann Hatcher
Hostess_____Mrs. Henry McAden
Bursar and Treasurer_____J. W. Thomson, Jr.
Asst. Treasurer_____W. R. Todd
Recorder_____Miss Helen West
Librarian_____Miss Rena Harrell
Alumnae Secretary_____Miss Virginia Smith
Dietitian_____Miss Loma Squires
Resident Nurses_____{Miss Rachel Gamble
{Miss Elinor Ellwanger
Secretary to Dean of the College__Miss Edna Adams
Secretary to Treasurer_____Miss Betsey Hodges
Dormitory Supervisor_____Mrs. Rosa Mercer
Engineer_____J. W. McAuley
President of Student Body_____Rebecca Nickles
President of Boarding Students____Carolyn Hobson
President of Day Students_____Estelle Darrow
Pres. of Student Christian Ass'n__Virginia Jackson
Pres. of Athletic Ass'n__Mary Kathryn McArthur
President of Senior Class_____Mary McGill
President of Junior Class_____Laura Sanford
President of Sophomore Class_____Nancy Gordon

Administration

DR. HUNTER B. BLAKELY
President

GREETINGS

Queens College welcomes you to her campus in September, 1945.

The war has been won. We still have much to do if we are to build a good world for coming generations. As a young woman in college, you will be rendering as significant a service to your nation as a young man on military duty overseas. You, too, can be a soldier of civilization, if you make the most of your educational opportunities.

Our young women in particular must acquire and pass on the best of our culture to future generations. A liberal education will not only prepare you for service but will also give you an appreciation and understanding of lasting values. We must have citizens who will be able to think and plan for the future.

We welcome you into the fellowship of workers at Queens, hoping that you will join in the spirit with which we try to do our best. We shall work hard together; and we shall also expect to play together, to make many friends, and to find life full of joy and opportunity.

Let us make the coming year one of high endeavor and friendly co-operation at Queens.

HUNTER B. BLAKELY,
President.

MISS THELMA ALBRIGHT
Dean of Students

GREETINGS FROM THE DEAN OF STUDENTS

It is a pleasure for me to welcome you to Queens College. As a member of this student body, you will become a part of a college widely known for its splendid traditions and Christian spirit. Here we want you to live a happy, wholesome life, one which will contribute to every phase of worthwhile human relations.

We want to help make your college home pleasant and efficient in its contribution to your general happiness. It is also the desire of every member of our staff to assist you in any adjustments which may contribute specifically to your academic and spiritual growth.

THELMA ALBRIGHT,

Dean of Students.

J. M. GODARD
Dean of the College

GREETINGS FROM THE DEAN OF THE COLLEGE

In the world in which you will have to take an active part, there will be many changes. No one can predict today exactly what abilities you will need tomorrow. We who teach you hope that your days at Queens College will bring you greater ability to think and to solve problems in the light of such facts as man has so far acquired. We hope that you will have ideals of a finer and better world.

All of us want you to call upon us for any advice which we may provide. We are never too busy to plan or to work for your development.

J. M. GODARD,

Dean of the College.

FACULTY REGULATIONS

A. Attendance Upon Class and College Exercises

1. Absences are recorded from the first day upon which classes meet. Students who register late incur class cuts from the first day of class meetings.

2. Absences from classes 48 hours immediately preceding or immediately following a holiday or vacation shall be recorded as triple absences.

3. For students who maintain a B average or above for the previous semester there shall be 6 absences each semester for a three-hour course, 4 for a two-hour course, 2 for a one-hour course. For students who maintain a C average the previous semester there shall be 4 absences for a three-hour course, 3 for a two-hour course, 2 for a one-hour course. For students who maintain a D average for the previous semester there shall be 3 absences for a three-hour course, 2 for a two-hour course, 1 for a one-hour course. For students who have been reported as failing in any subject, there will be no cuts permitted in that particular course. *For penalty regarding illegal cuts, see section 5 on page 18.* *Faculty members are requested to report such absences immediately to the offices of the Dean of Students and the Dean of the College.*

During the first semester incoming freshmen shall be allotted absences on the same basis as students with a C average unless they are reported as failing in some subject; in this case they shall be classified as for absences of students with a D average.

No student will be penalized for excess absences due to prolonged illness. Such excuses must be acceptable to the committee on absences. No further absences from any class will be permitted during the semester.

4. Week-ends will be granted to students on the basis of the quality of work done. Those on the Dean's List will be granted unlimited week-ends.

a. Juniors and Seniors with a B or C average will be granted their regular class privileges—Seniors, three week-ends a month; and Juniors, two week-ends a month.

b. Seniors who maintain a D average will be allowed only two week-ends a month. Juniors who maintain a D average will be allowed only one week-end a month.

c. Sophomores who maintain an average of B or C will get their regular class privileges—two week-ends a month.

d. Sophomores who have only a D average will have only one week-end a month.

e. Freshmen who get a B average the first semester will receive two week-ends per month the second semester. An average of C or D will give the regular allowance of one week-end a month after the first six weeks.

f. No week-ends will be permitted which would necessitate the student's cutting a course which she is failing. *Each student is responsible for knowing her class standing before she signs for a week-end.*

5. Absences in excess of this number will result in the loss of quality points as follows: *First excess cut*: loss of one quality point. *Second excess cut*: loss of two additional quality points. *Third excess cut*: loss of three additional quality points. *Fourth excess cut*: loss of three additional quality points. *Fifth excess cut*: partial loss of course credit. Since 124 quality points are required for graduation, excess absences should be avoided. Students should be careful to save these absences for unavoidable occasions, such as illness or other emergencies. *Students who deliberately and frequently absent themselves from class and chapel after the allotted number of cuts has been taken or whose work is unsatisfactory are subject to probation and subsequent expulsion. Faculty members are requested to report over cuts at once.*

6. Students are allowed the privilege of re-examinations only in case of serious emergency. Permission must come from the Office of Dean of Students or Dean of the College.

7. Three tardies are recorded as an absence.

8. Laboratories: No cuts are allowed in laboratory sections. Absences caused by serious illness must be made up immediately. One shift may be permitted, provided it is made up within the week of the exchange.

9. The absence committee of the faculty will interpret all exceptions to or violations of the absence regulations.

10. Dean's List: A Dean's List of unusually superior students will be announced each semester. These students are not subject to the attendance regulations; however, if any students are reported as abusing the privileges granted them, the faculty committee on absences may remove their names from the list.

11. Chapel Attendance:

a. Chapel attendance is regarded as having the same importance as class attendance. All students are expected to attend chapel.

b. Each student shall be allowed a maximum of seven chapel absences per semester. All students are expected to attend Chapel on *Tuesdays, Wednesdays, and Fridays;* freshmen and one-year business students also attend Thursday chapel. Transfers attend Thursday chapel for the first four weeks.

12. Faculty members should announce major tests a week in advance. Permission to make up tests must be received from either *Dean's Office* and will be scheduled on a stated Saturday.

13. Students who represent the college in any capacity must be approved by the Advisory Committee.

B. Quality Point System

1. For graduation one must have 124 semester hours and 124 quality points. Three quality points are awarded for every semester hour of "A Grade";

two quality points for each hour of "B Grade"; one quality point for each hour of "C Grade"; no quality points for each hour of "D Grade"; one quality point is subtracted for each semester hour of failure.

2. Students receiving the one-year business certificates must achieve a minimum of 28 quality points of which ten must be in shorthand and typewriting.

3. For Sophomore Class standing a student must have 24 semester hours and 18 quality points; for Junior Class standing a student must have 54 semester hours and 48 quality points; for Senior Class standing a student must have 90 semester hours and 84 quality points.

C. Grading System

1. *A—Exceptional student*: She has mastered the subject matter, thought it through, seen its relation and meaning as part of an organized whole. Her work shows that she is capable of research in this field. Carries 3 quality points per semester hour.

2. *B—Good student*: She has a more thorough grasp of the subject than the C student. She can either reproduce the materials of the course accurately or reproduce them with a high degree of thoroughness and understanding. Carries 2 quality points per semester hour.

3. *C—Average student*: She understands the minimum essentials of the course well enough to

reproduce them upon request. Carries 1 quality point per semester hour.

4. *D—Poor student*: She is below average in the comprehension and understanding of the minimum essentials of the course, but is not so poor as to merit a grade of failure. Carries no quality points per semester hour.

5. *F—Failing student*: She has failed either through lack of ability or lack of effort, or both, to justify college credit for the work done in the course. Carries -1 quality point per semester hour.

6. *E—Conditioned student*: She has failed by a narrow margin, but with the possibility of making a *D* after a few weeks of thorough review.

7. *I—Incomplete work of a student*: She has been delayed in completing some part of the required work of the course. When this is completed, she may receive any grade from *A* to *F*.

D. Final interpretation of and action upon any of the above is the responsibility of the Advisory Committee of the Faculty or the Academic Council.

LIBRARY REGULATIONS

Library hours will be posted later.

USE OF BOOKS

A. General Circulation Books.

1. The Assistant at the Charging Desk will place your number on the book-card and stamp your book with "date due."

2. Help the Assistant by giving her your name.

B. Reserves Circulation.

1. Books on Reserve are to be signed for by name at the desk. The card must be signed with the borrower's own name and the book returned personally to the desk by the borrower.

2. Reserve books are to be read in the Library until 4:30 o'clock. After this hour they may be signed out for overnight by day-student, or on-campus by boarders.

3. Instructions for Saturday Reserves will be posted.

4. (a) Boarders: Reserve books are due at 8:30 all mornings except Monday, when the hour is 9 o'clock.

   (b) Day Students: Reserve books are due at 9 o'clock all mornings.

C. Closed Reserve Circulation.

Books on closed reserve circulation are so indicated by a paper band on the cover, bearing the wording: DO NOT TAKE OUT. They may not be taken from the library.

D. Reference Books.

1. Reference Books are to read in the Library only.

2. Magazines, bound or unbound, are not to be taken from the Library except by an instructor for class use.

FINES

A. General circulation books—2c per day.

B. Reserve books—five cents per hour.

DISCIPLINE

1. For obvious reasons no student is to bring ink to the library. It will be provided at the desk.

2. Violation of Library Regulations will be handled by the Student Government.

KNOW YOUR HANDBOOK

Student Government

REBECCA NICKLES
President of Student Government

GREETINGS FROM THE PRESIDENT OF THE STUDENT GOVERNMENT

Dear New Student,

It gives me a great deal of pleasure in behalf of the Student Body of Queens to welcome you to our campus. We are happy that you will be with us. May our time together be one of real fellowship and enjoyment that will be an inspiration and a lasting influence.

It is often said that "You get out of anything what you put into it." This phrase is certainly true to our college life, so let's give of our best at all times and enter whole-heartedly into the true spirit of Queens.

Here on our campus we have a Student Government which attempts to allow each student the privilege of self-government. All information and rules are set forth in this Handbook, so be prepared to follow them. We pass on to you the standards, traditions and ideals that are ours. May you accept them with great anticipation and enthusiasm and become a loyal Queens girl.

We wish for you a happy and successful college year.

Sincerely yours,

REBECCA NICKLES,
President of Student Government

CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION

ARTICLE I
Name

The name of this organization shall be the Student Government Association of Queens College.

ARTICLE II
Purpose

The Student Government Association has set the following aims as the purpose of its existence: To encourage self-government; to promote constructive policies pertaining to scholastic and extra-curricula activities; to stimulate the highest standards of honor in all matters of personal conduct; and to make and to enforce regulations which are in harmony with the College administration and which will encourage a progressive and a co-operative student life.

ARTICLE III
Membership

All students of Queens College are members of this organization upon fulfilling the following requirements:

1. Acceptance of the Honor System.
2. Attendance of handbook classes and the passing of an examination on the contents of the handbook.

ARTICLE IV

Honor System

Section 1. Explanation of Honor System.

It is agreed that the Honor System is one of the cherished possessions of the College and is of fundamental importance in the building of that Christian character to which Queens College is dedicated.

The strength and effective operation of Student Government depends upon the loyalty and cooperation of each student. All of college life is based on the three fundamentals which constitute the Honor System.

a. That each student is truthful at all times.
b. That each student respects the property of others.
c. That each student shall be entirely honest on tests, examinations, term papers, and all other pledged work.

For any violation of these principles, each student must report herself to Honor Council within twenty-four hours after her misdemeanor. If she fails to do this, any witness or possessor of evidence must report her to Honor Council immediately.

Section 2. Honor Council.

a. Powers.
   (1) The Honor Council may, at its discretion, summon before it any member of the Student Government Association.
   (2) The Honor Council shall, at its discretion, call in the Advisory Committee to its meetings.

(3) The Honor Council has the power to investigate and to take action in any case involving an infraction of the regulations of the Honor System that comes under its jurisdiction, and any student found guilty by this council, automatically excludes herself from the student body, or, in the case of extenuating circumstances, is suspended on the recommendation of the Honor Council to the Administration of the College.

b. Officers.

(1) The Honor Council of Queens College shall consist of the President of the Student Body, President of Boarding Students, President of Day Students, Vice President of Student Body, and four additional members from the Student Body at large, two of whom shall be elected for a period of two years.

(2) The President of the Student Body shall be chairman of the Honor Council.

(3) At the first meeting of each new council a secretary shall be elected to serve for the year.

c. Meetings.

The Honor Council shall meet at the call of the President of the Council at such times as it is deemed necessary.

d. Oath of Office.

As a member of the Honor Council of

Queens College, I shall endeavor to fulfill to the best of my ability those duties pertaining to my office. If I violate or have knowledge that another has violated the honor code, I shall report myself or that person to Honor Council. I will also do my best to make the Honor System a positive force in daily student living.

ARTICLE V

Legislative Department

Section 1. The Legislative Body.

The legislative power of the student government shall be vested in a body of students and faculty advisors known as a legislature.

Section 2. Members.

The Legislature shall be composed of the President, the Vice-President, the Secretary, and the Treasurer of Student Government; The President and first Vice-President of Boarding Student Council; President and Vice-President of Day Student Council; four representatives from Boarding Student body at large; the representatives to Boarding Student Council from the Sophomore, Junior, and Senior classes; four representatives from the day student body at large; the representatives to the Day Student Council from the Sophomore, Junior, and Senior classes; and three faculty advisors who are also representatives to the Advisory Committee. The President of Queens College, the Dean of the College, and the Dean of Students shall act as ex-officio members of the Legislature. This body shall be set up in the spring.

Section 3. Officers and Duties.

The Vice-President of the Student Government shall act as the Chairman of the Legislature. The Chairman shall preside at regular meetings and also has the power to call a meeting of the Legislature at any time.

The Secretary of Student Government shall act as the Secretary of the Legislature. The Secretary shall keep a roll of the members and the minutes of the meetings of Legislature. The Secretary shall also attend to all necessary correspondence of this body.

Section 4. Oath of Office.

All members of the Legislative body shall be administered the following oath by the Chairman of the Legislature:

> "As a member of the Legislature of Queens College, I pledge myself to lend full support to the maintaining of high ideals of cooperative self-government, and to fulfill all the obligations and duties pertaining to my position."

Section 5. Duties and Powers.

The duties and powers of the Legislature shall be:

a. To revise when necessary the duties and personnel of Legislature.
b. To appoint standing committees.
c. To appoint special committees.
d. To remove by a two-thirds vote of the Legislature any member or officer of Student Gov-

ernment organizations for failure to perform her duties. Any member who violates or disregards the spirit of any Student Government organization shall be asked to resign.

e. To set the time and procedure of elections and to post an approved list of nominees at least two weeks prior to elections.

f. To recommend improvements as to Student Government and any other matter for the improving of Queens College.

g. To advise the proper councils and authorities as to student opinion of matters under their jurisdiction.

h. To call in, at the discretion of the presiding officer, the Advisory Committee for the consideration and joint approval of amendments and new regulations.

Section 6. Meetings.

The Legislature shall meet once a month at a time and place decided upon by the body at the first meeting of each newly elected Legislature. Legislature shall be on call and at any time shall go into closed session at the call of the Chairman of Legislature or by a majority vote of the members present.

ARTICLE VI

Executive Department

Section 1. Executive Officers.

a. All executive authority shall be vested in the President of the Student Government Association.

In case of absence of this officer, such authority shall devolve upon the Vice-President, the Secretary, or the Treasurer in the order named.

b. These officers shall be elected at a time and in a manner prescribed by the Legislature and shall hold office until their successors are elected and qualified.

Section 2. Qualifications and Duties of Officers.

a. President.

(1) The President of the Student Government Association shall be elected from the incoming Senior Class.

(2) The President may call special meetings of the Student Government Association and shall preside over all meetings of the said association. She shall exercise all the powers and authorities pertaining to a presiding officer.

(3) The President may, at her discretion, summon before her any member of the Student Government Association.

(4) The President shall compile and organize the Student Government Handbook.

(5) The President shall act as chairman of Honor Council.

(6) The President shall preside during Orientation Week.

(7) The President shall represent the Student Body at student conventions.

(8) The President shall be a member of the Legislature.

(9) The President shall be member ex-officio of any student organization or committee, with the exception of honorary and social fraternities.

(10) The President shall see that elections are carried on in the proper order and manner.

(11) The President shall meet once a month prior to the meeting of Legislature with the Dean of Students and more often if deemed necessary by either.

b. Vice-President.

(1) The Vice-President of the Student Government Association shall be elected from the incoming Senior Class.

(2) The Vice-President shall assume the duties of the President in the absence of this officer.

(3) The Vice-President shall serve as Chairman of the Legislature, but shall not have a vote except in case of a tie.

(4) The Vice-President shall be a member ex-officio of all Legislative committees.

(5) The Vice-President may declare Legislature closed whenever it is deemed necessary for the efficient working of this body.

(6) The Vice-President shall direct Orientation Week.

c. Secretary.

(1) The Secretary of the Student Government Association shall be elected from the incoming Junior Class.

(2) The Secretary shall keep a record of the proceedings of the Student Government Association and shall report the proceedings of Legislature if such is deemed advisable.

(3) The Secretary shall publish all laws passed by the Association, shall attend to its correspondence, and shall give the notice of all elections and meetings of the Association.

(4) The Secretary shall notify all members of the Orientation Committee of the date of Orientation Week and of their duties. She shall post all notices and attend to all correspondence of that week.

(5) The Secretary shall be a member of Legislature and secretary of that organization.

d. Treasurer.

(1) The Treasurer of the Student Government Association shall be elected from the incoming Sophomore Class.

(2) It shall be the duty of the Treasurer to

have charge of the finances of the Association and to keep permanent records of all receipts and expenditures.

(3) It shall be the duty of the Treasurer to formulate a budget for the coming year and to present this budget for adoption or rejection at the first regular meeting of the Association each year.

(4) It shall be the duty of the Treasurer to present a report showing all receipts and expenditures of the Student Government Association at each regular meeting of Legislature.

(5) The Treasurer shall be a member of Legislature.

e. Oath.

The following oath shall be administered to the President of the Student Body:

"As President of the Student Body of Queens College, I, (name) pledge myself to uphold the Constitution of the Student Government Association, to lend full support to the maintaining of high ideals in self government, to discharge to the best of my ability those duties assigned to a presiding officer, and in every way to uphold the true Spirit of Queens."

ARTICLE VII

Judicial Department

Section 1. The Judicial Bodies.

The judicial powers shall be vested in the Board-

ing Student Council and in the Day Student Council.

Section 2. Boarding Student Council.

a. Officers and Members.

The officers of the Boarding Student Council shall be: a president elected from the Senior Class; one vice-president for each dormitory, also from the Senior Class; a secretary from the Junior Class; and a treasurer from the Sophomore Class. The above officers with one additional member from each of the four classes shall compose the Boarding Student Council.

b. Duties.

(1) The duties of the President shall be:

(a) To call and preside over all meetings of the Boarding Student Council and the Boarding Student Body. In the case of the absence of this officer, such authority shall devolve upon the officers in the order named.

(b) To report all proposed changes of Boarding Student regulations to the Legislature.

(c) To assist the Vice-President of the Student Body in the planning and directing of Orientation Week.

(d) To appoint standing and special committees.

(e) To meet once a month with the Dean of Students and more often if deemed necessary by either.

(2) The duties of the Vice-Presidents shall be:
   (a) To keep order in their dormitories.
   (b) To hold and preside over all necessary meetings of their dormitories.
(3) The duties of the Secretary shall be:
   (a) To keep the minutes of the meetings of the Council and of the Boarding Student Body.
   (b) To keep a roll of the Council and of the members of the Boarding Student Body.
   (c) To post all necessary notices of the Council.
   (d) To attend to all correspondence of the Boarding Student Body.
   (e) To keep a record of the major system.
(4) The duties of the Treasurer shall be to have charge of the finances of the Boarding Student Body and to keep a permanent record of all receipts and expenditures.
(5) It shall be the duty of the President, the first Vice-President, and the Sophomore, Junior, and Senior class representatives to serve as members of Legislature as long as they shall hold office on the Boarding Student Council.

c. Powers.

(1) The Boarding Student Council shall have power to enforce such rules and regula-

tions as set up by the Legislature for the governing of the Boarding Student Body.

(2) The Boarding Student Council shall have power to summon before it and question any member of the Boarding Student Body.

d. Meetings.

(1) The Boarding Student Council shall meet each Monday night at 6:30 p. m.

(2) A meeting of the entire Boarding Student Body shall be held the first Thursday night of each month.

(3) A meeting of the Boarding Student Council or of the Boarding Student Body may be called by the President at her discretion or upon request by the members of the Council.

(4) *There shall be no absences from these meetings except in case of absolute necessity, at which times the individual must be excused by the President.*

(5) Those members present at any meeting of the Boarding Student Council or of the Boarding Student Body shall constitute a quorum.

(6) At least a two-thirds vote of the Council shall be required in the case of a recommendation for expulsion or suspension. In such instances there shall be a joint meeting of the Council and the Advisory Committee before final action is taken.

e. Oath.

The following oath shall be administered to all members of the Boarding Student Council:

"I, (name), do solemnly promise to fulfill to the best of my ability the office of (office) of Boarding Student Council. If I violate or have knowledge that another has violated any of the regulations of the Boarding Student Government, I will report myself or that person to the Council."

Section 2. Day Student Council.

a. Officers and Members.

The officers of the Day Student Council shall be a president, elected from the Senior Class; a vice-president, also from the Senior Class; a secretary from the Junior Class; and a treasurer from the Sophomore Class. The above officers with one additional member from each of the four classes shall compose the Day Student Council.

b. Duties.

(1) The duties of the President shall be:

(a) To call and preside over all meetings of the Day Student Council and of the Day Student Body. In case of the absence of this officer such authority shall devolve upon the officers in the order named.

(b) To vote in case of a tie.

(c) To see that all laws and regulations of the Day Student Body are enforced.

(d) To assist the Vice-President of the Student Body in the planning and direction of Orientation Week.

(e) To appoint standing and special committees.

(f) To meet once a month with the Dean of Students and more often if deemed necessary by either.

(2) The duties of the Vice-President shall be:

(a) To assume the duties of the President during the absence of that officer.

(b) To act as President until a new officer can be elected in the event of the removal or resignation of the President.

(3) The duties of the Secretary shall be:

(a) To keep the minutes of all meetings of the Day Student Council and of the Day Student Body.

(b) To attend to all official correspondence of the Day Student Body.

(c) To take charge of all petitions and other communications to the Council.

(4) The duties of the Treasurer shall be to have charge of the expenditures of the organization and to keep an accurate account of the same.

(5) It is the duty of the President, the Vice-President, and the Sophomore, Junior, and Senior class representatives to serve as members of the Legislature as long as they shall hold office on the council.

c. Powers.
   (1) The Day Student Council shall have power to enforce such rules and regulations as set up by the Legislature for the governing of the Day Student Body.
   (2) The Day Student Council shall have power to summon before it and question any member of the Day Student Body.

d. Meetings.
   (1) The Day Student Council shall meet twice a month at a time designated by that body and shall be on call.
   (2) The Day Student Body shall meet the first Thursday of each month during the chapel period.
   (3) A meeting of the Day Student Council or the Day Student Body may be called by the President at any time that it is deemed necessary.
   (4) There shall be no absences from these meetings except in case of absolute necessity at which time the member must be excused by the President.
   (5) Those members present at any meeting of the Day Student Council or the Day Student Body shall constitute a quorum.
   (6) At least a two-thirds vote of the Council shall be required in the case of a recommendation for expulsion or suspension. In such instances there shall be a joint meeting of the Council and the Advisory Committee before final action is taken.

ARTICLE VIII

Meetings

Section 1. Schedule.

a. A meeting of the Student Government Association shall be held as soon as possible after the opening of college, at which time the President shall explain the purpose and organization of the Association.

b. A meeting of this body shall be held during each Wednesday chapel period at which time any Student Government business shall be transacted.

c. A meeting of this body shall be held at any time so designated by the President of the Student Body.

Section 2. Quorum.

a. A majority of the members of the Association shall constitute a quorum for the transaction of ordinary business.

b. Two-thirds of the members of the Association shall constitute a quorum for any meeting in which an amendment or change in the constitution is voted on.

ARTICLE IX

Amendments

The Constitution may be amended by a two-thirds vote of the members present at any meeting held for that purpose, but the amendment must be proposed at least one week before action is taken on it.

BY-LAWS OF THE STUDENT GOVERNMENT ASSOCIATION

Section 1. Elections.

a. Order of elections:

I. President of Student Body

II. President of Boarding Student Body
President of Day Student Body
President of Student Christian Association
President of Athletic Association

III. Honor Council
Vice-President of Student Body
Secretary of Student Body
Treasurer of Student Body

IV. Editor of CORONET
Editor of QUEENS BLUES
Editor of QUEENS QUILL

V. Boarding Student Council
Day Student Council

VI. Legislature: Members at large

VII. Student Christian Association Cabinet
Athletic Council

VIII. Publications Board

IX. Class Presidents

X. Other Organizations: Literary societies, honorary fraternities, social fraternities, and miscellaneous clubs may elect officers at any time after the above elections. Pan-Hellenic Council officers depend upon social fraternity elections.

b. Method of elections:

(1) President of Student Body:

The Student Government Association members shall nominate by secret ballot candidates for the office of President of the Student Body. The two nominees receiving the largest number of votes shall be candidates for the office, and the vote shall be taken by a secret ballot. The President shall be elected by a majority vote.

(2) President of Boarding Student Body:

The President of the Boarding Student Body shall be elected by a plurality vote of the Boarding Student Body. This election shall be conducted in the same manner as that of the President of the Student Body and shall be held after the election of that officer.

(3) President of Day Student Body:

The President of the Day Student Body shall be elected by a plurality vote of the Day Student Body. This election shall be conducted in the same manner as that of the President of the Student Body and shall be held at the same time as the election of the President of the Boarding Student Body.

(4) President of Student Christian Association:

See Constitution of Student Christian Association.

(5) President of Athletic Association:

See Constitution of Athletic Association.

(6) Honor Council:

The members of Honor Council shall be elected in the same manner as the President of the Student Body, two being elected each year for a period of two years.

(7) Vice-President, Secretary, and Treasurer of Student Body:

The Student Government Association members shall nominate and elect the Vice-President, Secretary, and Treasurer of the Student Body in the same method used in the election of the President of the Student Body.

(8) Boarding Student Council:

(a) The Senior members of the outgoing Boarding Student Council shall compose a nominating committee. The committee shall make either one or two nominations for the following offices: 1st, 2nd, 3rd, and 4th vice-presidents, secretary, and treasurer. One nomination from the floor is permitted for each office in the final voting and may be selected by first

voting on all nominations made from the floor. The committee shall submit to each class one nomination for their class representative. One nomination from the floor for the final voting is permitted and may be selected by first voting on all the nominations made from the floor.

(b) At the beginning of the second semester, the entire Council shall submit to the Freshman Class one nomination for the office of Class Representative. One nomination from the floor will be permitted in the final voting and may be selected by first voting on all nominations made from the floor.

(9) Day Student Council:

(a) The Senior members of the outgoing Day Student Council shall compose a nominating committee. This committee shall nominate a candidate for each of the offices of Council and submit them to the Day Student Body. In addition, one nomination from the floor for each office will be permitted. Should there be more than one nomination a vote of elimination will be necessary.

(b) At the beginning of second semester, the entire Council shall submit to

the Freshman Class one candidate for the office of Class Representative. One nomination from the floor for the final voting is permitted. Should there be more than one nomination from the floor a vote of elimination will be necessary.

(10) Student Christian Association Cabinet:

See Constitution of Student Christian Association.

(11) Athletic Council:

See Constitution of Athletic Association.

(12) Editors of CORONET, QUEENS BLUES, and QUEENS QUILL:

(a) For each of these offices suggestions shall be submitted to the Student Body by the Ballot Committee. The Student Body nominees for each of these offices shall be the two students receiving the highest number of votes from the Student Body. Voting shall be held by secret ballot, and a plurality of votes shall elect these officers. (The Business Managers of the Publications shall be appointed by the outgoing Publications Board.)

(b) The Editor of the CORONET shall be elected from the incoming Senior Class.

The Editor of the QUEENS BLUES

shall be elected from the incoming Junior or Senior class.
The Editor of the QUEENS QUILL shall be elected from the incoming Junior class.

(c) The four student members of the Publications Board shall be elected from the Editors and from the Business Managers of the three publications.

(13) Class Presidents:

(a) Elections of the Class Presidents and other officers of the Senior, Junior, and Sophomore Classes shall be held after the elections of the Student Christian Association Cabinet and Athletic Council.

(b) Not later than the second week of the new school year the Freshman Class shall elect a Chairman, and she shall hold office until the end of the first quarter. At the beginning of the second quarter the Freshman Class shall elect a President and other officers. The Vice-President of the Junior Class shall act as Freshman Advisor.

(14) At any time after all of the preceding officers have been elected, the literary societies, honorary fraternities, social fraternities, and miscellaneous clubs may

elect their officers in the manner prescribed by their respective constitutions.

(15) Legislature:

(a) The following officers shall be automatically members of Legislature: Student Body President, Vice-President, Secretary, and Treasurer; Boarding Student President and First Vice-President; Day Student President and Vice-President; Senior, Junior, and Sophomore Class Representatives to Boarding Student Council; and Senior, Junior, and Sophomore Class Representatives to Day Student Council.

(b) There shall be elected four Representatives from the Day Student Body at large, and four from the Boarding Student Body at large. Freshmen representatives from Day Student and Boarding Student Bodies shall be elected in the fall at a time set by the Agenda Committee.

(c) Three Faculty Advisors shall be elected by the Student Government Association members in such a manner that there shall always be two old members and one new member on the Committee, each to serve a period of two years. In case any faculty

advisor leaves before the term expires, another shall be elected at once to serve the full length of the unexpired term of office.

(d) In these elections nominations shall be made from the floor and the vote shall be taken by secret ballot. A plurality of votes shall elect those Representatives.

(16) The May Queen, May Court, May Day Chairman, and Stunt Night Chairman shall be elected at a time and in a manner prescribed by Athletic Council.

(17) (a) All elections shall be held by secret ballot and all officers shall be elected by a plurality vote, unless otherwise specified.

(b) All ballots must be signed.

(c) Elections shall begin during the second or third week of March, and all installations shall take place before the last week in April, unless otherwise specified.

(18) In the event that a Student Government officer or member of a staff of a publication finds it necessary to give up her position or is removed from office, this vacancy shall be filled by the method of elections presented.

Section 2. Point System.

a. Purpose.

The Point System, adopted by the Student Government Association, is enforced to guarantee the participation of a large number of students in college activities. Limitations in the amount of work a student can carry provides for the performance and enrichment of a good program. The basis of these points is the amount of work a position requires.

b. Eligibility:

(1) All students who hold offices on councils of student organizations, the presidents of honorary and social fraternities, the presidents of minor clubs, and the Queen and Maid of Honor of May Court must have a C average with no conditions, failures, or incompletes and must represent in every sense of the word the spirit and ideals of Queens College. These grades will be based upon the work of the previous semester. Students who plan to work off conditions or incompletes and who desire to have their names added to the approved list must notify the Point System Committee at least one week prior to elections.

(2) The names of all candidates for office or representations of classes must be submitted to the Legislature and Advisory

Committee who will pass on their eligibility.

(3) No student may carry more than 26 points.

c. Point System Committee:

There shall be a Point System Committee to prepare the approved list of nominees, to consider the evaluation of points and to make changes when necessary; to consider and act upon any cases necessitating any exceptions to the point regulations, to enforce the regulations of the committee, and to keep a record of the Point System and the students holding positions carrying points.

d. Evaluation of the Point System:

Officers of Student Government Association

President

Student Government.....26
Boarding Student Body.....26
Day Student Body.....26

Vice-Presidents

Student Government.....20
Boarding Student Body.....16
Day Student Body.....16

Secretaries

Student Government.....18
Boarding Student Body.....18
Day Student Body.....12

Treasurers

Student Government.....12
Boarding Student Body.....10

Day Student Body ---------- 10
Boarding Student and Day Student Council Class Representatives to Council and Legislature ---------- 10
Legislature Rep.
Representatives at large ---------- 4
Committees
War Service Committee Chairman ------ 6
Social Service Committee Chairman ----- 6
Other Committee heads ---------- 3
Members at large of committees who are not on legislature ---------- 2
Officers in Student Christian Association Cabinet
President ---------- 26
Vice-President ---------- 16
Secretary ---------- 14
Treasurer ---------- 8
Committee Heads ---------- 10
Committee Members ---------- 4
Officers in Athletic Council
President ---------- 26
Vice-President ---------- 8
Secretary ---------- 10
Treasurer ---------- 8
All Representatives ---------- 4
Officers of Class Organizations
Presidents (Junior and Senior) ------- 14
Presidents (Freshman and Sophomore) ---------- 12
Freshman Chairman ---------- 10
Treasurers ---------- 6

May Day
- May Day Chairman 16
- Committee Heads 6
- All members 2

Officers and Staff Members of Publications
- Coronet
- Editor 20
- Business Manager 18
- Advertising Manager 16
- Other Editors 8
- Queens Blues
- Editor 20
- Business Manager 20
- All other staff members 6
- Queens Quill
- Editor 16
- Business Manager 6
- All other staff members 4

Clubs
- Presidents
- I. R. C. 8
- Dramatic Club 4
- Home Economics 4
- Camera Club 4
- Benzene 4
- Choral Club 4
- Orchestra 4

Honorary Fraternities
- Presidents
- Alpha Kappa Gamma 6
- Sigma Mu 6
- Valkyrie 6

Alpha Iota ---------- 6

Social Fraternities

Presidents ---------- 20

Vice-President ---------- 6

Secretary ---------- 8

Treasurer ---------- 12

Pledge Instructor ---------- 12

Pledge Instructor and Vice-Pres. ---------- 12

Pan-Hellenic Council

President ---------- 6

Secretary ---------- 4

Note: Any student president may be member ex-officio of Legislative committees without accumulating additional points. Membership on Honor Council does not carry points. No student is permitted to carry over 26 points.

Section 3. Standing Committees.

a. The chairmen of the following Standing Committees shall be selected by the Legislature from its own membership.

(1) Social Committee to plan campus entertainments.

(2) Chapel and Calendar Committee to regulate chapel conduct, to have announcements made, and to schedule all student meetings.

(3) Concert and Lecture Series Committee to cooperate with faculty committee in se-

lecting lecturers and artists for the following year and to encourage students attendance.

(4) Recreation Room Committee to be responsible for the care and management of the recreation room.

(5) Point System Committee. The duties of this committee are stated in Section 2.

(6) Budget Committee to prepare a budget for the Student Body for the succeeding school year. This committee shall also audit all organization books in the spring.

(7) War Service Committee to encourage and direct all campus participation in the war effort.

b. Other Standing Committees:

(1) Agenda Committee to outline things to be done and the business to be transacted in Legislature meetings. The President of the Student Body, President of the Boarding Student Body, President of the Day Student Body, and the Chairman of Legislature shall be members of this committee.

(2) Ballot Committee to prepare a ballot with three to five suggestions and with provisions for candidates of popular choice for the offices of President of the Student Body, President of the Boarding Student Body, President of the Day Student Body, President of the Student Christian Asso-

ciation, President of the Athletic Association, Vice-President, Secretary, and Treasurer of the Student Body, and members of Honor Council, and Editors of the Queens Quill, Queens Blues and Coronet. The outgoing President and Vice-President of the Student Body and Presidents of the Boarding Student Body, Day Student Body, Student Christian Association, and Athletic Association shall be members of this committee.

THE HONOR COUNCIL

The Honor Council of Queens College shall consist of the President of the Student Body, President of Boarding Students, President of Day Students, Vice-President of Student Body, and four additional members from the Student Body at large, two of whom shall be elected for a period of two years.

President—Rebecca Nickles, Carolyn Hobson, Estelle Darrow, Doris Skirrow, Shirley Warner, Mary McGill, Eleanor Huske, Suzanne Blackmon.

Boarding Student Government

CAROLYN HOBSON
President of Boarding Student Government

GREETINGS FROM THE PRESIDENT OF THE BOARDING STUDENT GOVERNMENT

Dear New Students:

It is with a great deal of pleasure that Boarding Student Council welcomes you to our campus. Queens is known for its atmosphere of friendliness; and we know that in such an atmosphere you will soon find your place among us and feel at home with us.

We are looking forward to the coming year and especially to Orientation Week—a week set aside for introducing college life to you. May you find it a happy and prosperous life; and may we, as a small representative group, help in making it that way.

Most sincerely,

CAROLYN HOBSON,
President.

BOARDING STUDENT REGULATIONS

I. DORMITORY REGULATIONS FOR UPPERCLASSMEN

A. *Dormitory Hours*:

1. Students are to be in their rooms between the hours of 11:00 P. M. and 7:15 A. M. on all nights except Saturdays, when they are to be in their rooms between 11:45 P. M. and 7:15 A. M. Permission to spend the night elsewhere than in one's own room must be obtained from the House President. Such permission will be granted only on Friday, Saturday, and Sunday nights.
2. Permission to leave the dormitory before 7:15 A. M. must be obtained from the House President.

B. *Quiet Hours*:

1. A reasonable amount of quiet is observed at all times, but especially from 7:00 P. M. to 10:00 P. M. during study hall.
2. Absolute quiet is observed from 11:00 P. M. to 7:15 A. M.
3. Radios and record players are not to be played loudly enough to be heard in the hall during quiet hours. Typewriters are not to be used after 11:00 P. M.
4. Students are requested to walk quietly during study hours.
5. Students are asked to be especially quiet from 4:30 to 5:30 P. M. in order that girls

wishing to rest after classes may do so.

6. "Busy" and "Asleep" signs may be broken only to deliver phone messages. In other special cases a student *must* ask a council member to break the sign for her. Going through the suite or calling outside the door or the window is considered an infringement of this rule. A girl may break a council member's "busy" for an emergency. Suitemates may not break a "busy" sign on the door connecting the two rooms.

C. *Telephones*:

1. A girl should be considerate of the length of her telephone conversation. Students should use pay telephones for outside or long distance calls.
2. Hours:

   Telephones must not be used after 11:00 P. M. Telephone calls after 11:00 P. M. are to be answered only by council members.

3. Duty:
   a. At the beginning of each week the House President shall post a chart listing the hours of telephone duty each girl shall perform. Telephone duty begins at 1:30 P. M. with a change every hour except the dinner hour.
   b. During the hour she is on duty, each girl is to sit at the telephone desk, deliver calls, record messages, listing the time of the call and the name of the caller, and

place this message on the girl's door. *She must maintain quiet in the halls during study hours.*

c. If it is inconvenient for a girl to perform a telephone duty, *it is her responsibility to find someone who will change hours with her and make the change on the chart.* Two majors shall be given for each failure to perform telephone duty.

d. For further information see VI under *General Information.*

D. *Lights*:

1. Regular hours:

a. Week nights and Sundays
All lights are to be off by 11:30 P. M.

b. Saturday nights
All lights are to be off by 12:00 P. M.

c. Lights other than those provided by the college may not be used in the dormitory at any time. Students may not use the hall lights after hours.

2. Special privileges:

a. A student returning from a dance or from some special function after "lights" may have light privileges for one-half hour after her return to the college. She must, however, sign up for "special lights" on her House President's door.

b. Students who need extra light time for

study purposes must sign up with the House President before 11:00 P. M. Two light cuts shall be allowed each room per week, and all lights must be off by 1:30 A. M.

c. A girl may not take more than her allotted cuts by using the suite-mates' lights.

II. DORMITORY REGULATIONS FOR FRESHMEN

A. *Dormitory Hours*:

1. Students are to be in their rooms between the hours of 10:30 P. M. and 7:15 A. M. during the week and on Sundays; 11:45 P. M. and 7:15 A. M. on Saturdays. Permission to spend the night elsewhere than in one's room must be obtained from the House President. Such permission will be granted only on Friday, Saturday and Sunday nights.
2. Students leaving the dormitory before 7:15 A. M. must have permission from the House President.

B. *Closed Study*:

Each student must observe a closed study period in her room from 7:00 P. M. to 10:00 P. M. from Monday through Thursday during which time absolute quiet shall be observed. *Absolute quiet must be observed on Friday night by those who remain in the dormitories.* No student may make arrangements to take part in any outside activity which will re-

quire her to break a closed study period without the approval of the Dean of Students. Study halls missed must be made up at a specified time and place.

C. *Telephones*:

1. Hours:

   Telephone calls after 10:30 P. M. are to be answered only by council members. Telephones are to be used after 10:30 P. M. only with the permission from the House President and *in cases of emergency.* A girl should be considerate of the length of her telephone conversations.

2. Duty:

   Same as duties of upperclassmen. See Section I, C.

D. *Lights*:

1. Regular Hours:

   On week nights and Sundays, lights are to be off promptly by 10:45 P. M. On Saturday nights lights are to be off by 12:00 P. M. Students may not use the hall lights after hours.

2. A student returning from a dance or from some special function after "lights" may have light privileges for one-half hour after her return to the college. She must, however, notify her House President that she will return late.

III. SOCIAL REGULATIONS

A. *Rules for dates which apply to all students*:

1. All dates must be received and dismissed in Burwell Hall. Hostesses and dates must come in with the girls upon return to college.
2. Upon arrival all guests must register in the Office of the Dean of Students. Each girl is responsible for this.
3. A student may not enter a hotel except for a meal without permission from the Office of the Dean of Students.

B. *When Freshmen may receive callers*:

1. Gentlemen may be received in the daytime at any time when a student is not in class.
2. Dates must be dismissed by 10:15 P. M. on Friday nights and Sundays, and 11:15 P. M. on Saturdays.

C. *When Upperclassmen may receive visitors*:

1. Gentlemen may be received in the daytime at any time when a student is not in class.
2. Dates must be dismissed by 10:30 P. M. on week nights and Sundays; 11:15 P. M. on Saturdays.

D. *Where gentlemen may be entertained*:

1. Men may be entertained only:
   a. In the parlors of Burwell Hall.
   b. On front campus (extending from the front of the Science Building to the cor-

ner above the Music Building and the walk from Wellesley to Radcliffe).

c. In the Recreation Room on Saturday nights from 8:00 P. M. to 11:00 P. M.

d. In the Sorority Houses for Sunday night "feeds" when there is a Senior chaperon present.

E. *Social privileges according to class standing*:

1. Seniors_____5 per week
   Juniors_____4 per week
   Sophomores_____3 per week
   At least two of these privileges must fall on the weekend.
   Freshmen_____2 per week

   These two privileges must fall on the weekend.

2. All one-year Business Students shall be classified as Freshmen, unless they have sufficient quality points to give them upperclass standing.

3. All upper-classmen transfers must observe Sophomore Chaperonage regulations for the first four weeks at which time they may receive their regular class privileges. Transfers will not be allowed a week-end privilege during the first four weeks.

4. These privileges are the total allotment for all social purposes, and may be substituted for engagements other than dating.

F. *Community affairs*:

Students are encouraged to attend all educational and cultural functions offered by the community. Arrangements to attend performances by the Little Theatre and Charlotte Symphony can be obtained through the Dean's Office. The educational functions will not be counted as one of the allotted social engagements.

G. *Absences from the college*:

1. Before a student is allowed to spend a night away from the college a written permission from her parents and the signature from the Office of the Dean of Students must be obtained. This permission may be a letter *directly from the parents to the office,* or it may be a statement on the general permission blank which is on file at the beginning of school. No permissions will be given until the blanks have been filled in, signed, and returned directly to the Dean of Students. *Permission must be arranged in the Office of the Dean of Students during office hours.*

2. Only Seniors may spend a week night away from the college. Any overnight absence is considered a week-end.

3. All week-end absences shall be limited in number by classes and also by scholastic averages, as follows:

a. Dean's List students_____Unlimited
b. Seniors with B or C average_3 per month
c. Juniors and Sophomores with B or C average_____2 per month
d. Seniors with D average___2 per month
e. Juniors and Sophomores with D averages_____1 per month
f. Freshmen with B average_2 per month
Freshmen with C or D average_____1 per month
g. For the first semester freshmen will receive one week-end per month after the first five weeks of classes.
h. No week-ends will be permitted which would necessitate the student's cutting a course which she is failing. *Each student is responsible for knowing her class standing before she signs for a week-end.*

4. Absences over-night on Thanksgiving, Christmas, and special holidays are counted as one of the allotted week-ends for the month in which they occur. Christmas counts as a December week-end.
5. Students returning from an out-of-town trip for the day or for the week-end *must come directly to the college.*
6. Freshmen may take their first week-end at the end of the fifth week of classes.
7. Week-ends may begin Friday after classes and end Sunday at 10:30 P. M. Any necessary extension must be granted by the Dean of Students.

H. *Riding Rules*:

1. General riding permission must be obtained at the beginning of the year from parents or guardian, and filed in the Office of the Dean of Students.
2. Students may ride with dates in the daytime in accordance with the chaperonage rules. Day time limits for riding with dates will be posted by the President of the Boarding Students in accordance with the season.
3. Any Senior desiring to keep a car on campus must make arrangements to do so with the Business Office.
4. During the day time students may accept rides to and from town with friends in the community. They must under no condition "bum" rides.

I. *Signing Out*:

1. Students must register in the Office of the Dean of Students for all absences from the college.
2. A special slip is provided for week-end absences and must be signed during office hours in the Office of the Dean of Students. White slips are to be used for all *week-end absences* and for all special permissions when returning during day time hours. A pink slip will be used for special permissions when returning after day time hours.

3. A late permission must be registered in the Office of the Dean of Students on all occasions when the student is allowed to return after dormitory hours. This permission must be checked on return by the Hostess on duty.
4. All absences from meals must be registered in the Office of the Dean of Students at least an hour and a half before time for the meal. No absence may be registered after this time. In case of emergency, give name to Hostess at desk.
5. *All special permissions must come from the Office of the Dean of Students.*
6. Permission to break campus must come from Boarding Student Council. *This is done only in cases of extreme emergency, and only after council has met to discuss the case.*
7. *It is considered a very serious offense for a student to falsify on her wall card, special permission slip, and church book. She is on her honor to be truthful in these matters at all times.*

J. *Dances*:

1. Dance privileges are included in the regular dating allotment.
2. A permission from the parents must be on file in the Office of the Dean of Students before a student can use a dance privilege.
3. Students may attend only those dances approved by the Office of the Dean of Stu-

dents. The dance must be properly chaperoned. Each girl is responsible for getting her own chaperone. Arrangements should be completed in the office of Dean of Students 48 hours before day of the dance.

4. All students must be back at the college within forty-five minutes after the close of a dance held in town, and must check in with the night watchman on her return.
5. Special permission must be obtained for each dance the student wishes to attend. Permission *must come directly to the office of the Dean of Students, and should state when the student may leave. Parents should also approve the place where she will be entertained. Dances are not included in the general permission.*

K. *Chaperonage Regulations*:

1. Up-town regulations—Day time:
   a. Any student may go to town alone in the day time. However, it is requested that two freshmen go together for the first few weeks.
   b. Any student and her escort may go to town in the day time.
2. Up-town regulations—Night time:
   a. Seniors: Two Seniors or one Senior and an escort may go to town.
   b. Juniors: Two Juniors or one Junior and an escort may go to town.
   c. A Sophomore may go to town with an

approved Junior or Senior chaperone.

d. A Freshman may go to town with an approved Junior or Senior chaperone.

3. Off-campus dating—night time:
   a. One Senior and an escort may date off-campus.
   b. One Junior and an escort may date off-campus.
   c. Two Sophomores and their dates or a Sophomore and a Junior and Senior may date off-campus.
   d. A Freshman and an escort with an approved Junior or Senior chaperone may date off-campus.
4. *Any visit or trip of any nature outside the Charlotte city limits requires special permission from the Dean of Students. A violation of this regulation will require joint action of the Advisory Committee and Boarding Student Council. City limits are defined in the Telephone Directory. If in doubt, see the Dean of Students.*

L. *General Information*:

1. At no time shall a girl wear bedroom slippers, house coat, or other inappropriate garments in Burwell Hall.
2. Slacks and shorts shall not be worn on or off the campus except for active sports wear. They may not be worn on front campus. This includes the "Y" store and the courtyards.

3. Students are required to arrange for overnight guests, previous to their arrival, in the Office of the Dean of Students. *These guests are subject to college regulations.*
4. Formal dinner attendance is compulsory.
5. When a student is not able to return to college on time, she must notify the Dean of Students immediately by telephone or telegraph.
   However, this does not necessarily mean that she is excused for her tardiness.
6. If walking more than two blocks from the campus during the day time, students are requested to sign out.
7. The campus will be closed from 6:30 P. M. to 7:30 P. M. each Monday night. A student must leave a note on her door if it is necessary to leave her room.
8. Compulsory boarding student body meetings are called at the discretion of boarding student council. Compulsory dormitory meetings are held every third Thursday night in each month.
9. Day students who become boarders must stand a test on boarding student regulations. However, they do receive their regular privileges according to their class standing.

M. *Parties*:

1. Students may attend approved parties in Charlotte and Davidson. Arrangements to

attend these parties must be made in the Office of the Dean of Students. Chaperonage rules are in effect for these parties.

2. Any campus organization may have two 12:00 o'clock entertainments per semester. These must be registered in the Dean's Office one week before event and be properly chaperoned.
3. Party engagements are included in the regular weekly quota of privileges.

N. *Special Permissions*:

1. All special permissions are to come from the Office of the Dean of Students and must be obtained during week-day morning office hours. *Except in cases of emergency no special permissions will be granted during other office hours.*

2. Office Hours:

   9:00 A. M.----------12:45 P. M.
   2:00 P. M.---------- 4:00 P. M.
   7:00 P. M. ----------10:30 P. M.

   On Saturdays and Sundays, note the changes in the schedule:

   Saturday:
   9:00 A. M.----------12:15 P. M.
   1:30 P. M.---------- 6:00 P. M.
   7:00 P. M.----------11:15 P. M.

   Sunday:
   9:30 A. M.----------10:45 A. M.

12:15 P. M.---------- 1:00 P. M.
2:00 P. M.---------- 5:30 P. M.
7:00 P. M.----------10:30 P. M.

O. *Use of Sorority Houses*:

1. Every occasion, except Sunday night "feeds," at which men are permitted in the sorority houses or the Hut there must be a faculty chaperone. The chaperone must register in the Dean's Office at the beginning and end of her duties.
2. Approved seniors may act as chaperones at Sunday night "feeds."
3. Only those girls who are preparing feed are allowed in sorority houses on Sunday evening from 6:00-6:30 P. M.
4. Permission to show dates through sorority houses must be obtained from the Office of the Dean of Students.

P. *Smoking Regulations*:

1. The college regards smoking as an undesirable habit and wishes to discourage it in every way.
2. Smoking is not permitted on the campus except in the recreation room.
3. The recreation room shall be open to students from 8:00 A. M. until 8:00 P. M., when it shall be closed during study hall. This regulation is necessary due to the fact that there are dormitory rooms above the

recreation room. It shall be opened again from 10:00 P. M. until 10:45 P. M. However, on Friday and Sunday, the recreation room shall be opened from 8:00 A. M. until 10:45 P. M. and from 8:00 A. M. until 11:30 P. M. on Saturdays. Since dates may be entertained here on Saturdays from 8 P. M. to 11:00 P. M., girls must remember to be properly dressed. *It shall be closed during chapel period throughout the week and during Vespers on Sunday night.*

4. Girls may smoke off campus only in private homes and moving cars and those places approved by the Dean of Students.

Q. *There shall be no drinking of intoxicating beverages by Queens College students.*

R. *Visiting in Private Homes*:
Students may visit in private homes with or without dates in accordance with chaperonage regulations. However, permission to take a meal or spend the night in private homes must be arranged in the Office of the Dean of Students. The hostess must call the office to issue the invitation.

IV. SUNDAY REGULATIONS

A. *Sunday is to be maintained as a day of quiet, reverence, and dignity. Therefore the tennis courts and athletic fields are closed on this day.*

1. Any student acquiring proper permission from the hostess on duty in the office may visit in the homes of approved hostesses, or go out with parents and relatives, returning to the campus by 5:30 P. M. A student may have three 10:30 permissions per semester, which may be used with her immediate family.

2. Students may invite guests to attend Vespers, but supper in the Hut or Day Student Building for guests *must* be arranged for previously with the Hostess in the office by noon Sunday. No girls are allowed in the Hut or Blair Union from 5:30 to 6:30 except those preparing supper.

3. Students will be permitted to receive callers on Sunday afternoon until 5:30 P. M., and on Sunday evening from 7:00 to 10:30 P. M. Dates may remain on campus after 5:30 if they attend Vespers.

4. Girls are asked to wear hose to dinner on Sunday.

5. Girls are requested to observe the same rules of dress on Sunday afternoon off-campus that are in effect during the week after 6 P. M.

B. *Returning to the Campus on Sunday*:

1. Students spending the day in town must return to the campus by 5:30 P. M.

2. *Students returning from week-ends must be on campus by* 10:30 *P. M.*

C. *Church Attendance*:

Church attendance is compulsory for Freshmen, Sophomores, and Juniors. They are, however, allowed seven church cuts a year, which they may use at their discretion, provided they do not use more than four in one semester. *Each student must sign in the church book in her dormitory each Sunday the church she attended, that she took one of her allotted cuts, or that she was away for the day or week-end.* The books must be signed by 6:00 P. M. Monday.

Students may attend evening church services in accordance with regular chaperonage rules.

BOARDING STUDENT PENALTIES

I. Certain offenses are considered extreme cases and will be left to the discretion of the Boarding Student Council: such as:

1. Late return to the college.
2. Violation of chaperonage rules.
3. Violation of smoking regulations.
4. Drinking of intoxicating beverages.
5. Infraction of week-end privileges.
6. Violation of dance regulation.
7. Failure to uphold ideals governing conduct and spirit of Queens students.

II. Campus penalty of one week will be given for the following offense:

Opportunity must be given for students to study and to sleep uninterrupted; therefore, the breaking of a "Busy" or "Asleep" sign by a student entering the room, either from the hall door or from the other door of the suite, carries one week penalty.

III. Majors shall be given for such offenses as the following:

A. *Dormitory Regulations*:

1. Visiting in another room after hours.
2. Spending the night in another room or dormitory without permission from the House President.
3. Infraction of quiet regulations.
4. Failure to keep halls quiet while keeping the telephone.
5. Appearing in Burwell Hall or front campus improperly dressed.

B. *Social Regulations*:

1. Failure to sign out properly.
2. Failure to put "S. P." on sign-out card when a special permission is used.
3. Failure to sign meal book.
4. Failure to put A. M. or P. M. when signing out.
5. Failure to wear hats and hose to town after day-time limit.

C. *Sunday Regulations*:

1. Two majors will be given for each church cut taken beyond the allotted number.

2. One major will be given for failure to sign for church cut or change before 6:00 P. M. on Monday.
3. *It is considered a very serious offense for a student to falsify in the church book, on her wall card, and on her special permission slips. She is on her honor to be truthful in these matters at all times.*

IV. Six majors will call a girl to Council at which time she receives a penalty of one week's campus. An accumulation of nine majors will carry two weeks' campus. The accumulation of twelve majors will carry a three weeks' campus penalty. Fifteen majors will carry four weeks' campus and a warning from council. An accumulation of eighteen majors carries a penalty of one week's suspension from school. Twenty-one majors will carry two weeks' suspension from college. The accumulation of over twenty-four majors will carry expulsion.

V. If a student does not receive a major within a period of three weeks, she may have one removed. The major to be removed must be given to the house-president before 6:00 P. M. on the day it is to be removed.

In the event that a student receives a major which she feels is not justified, she may appear before council the following Monday night before 7:00 P. M. to explain her reasons.

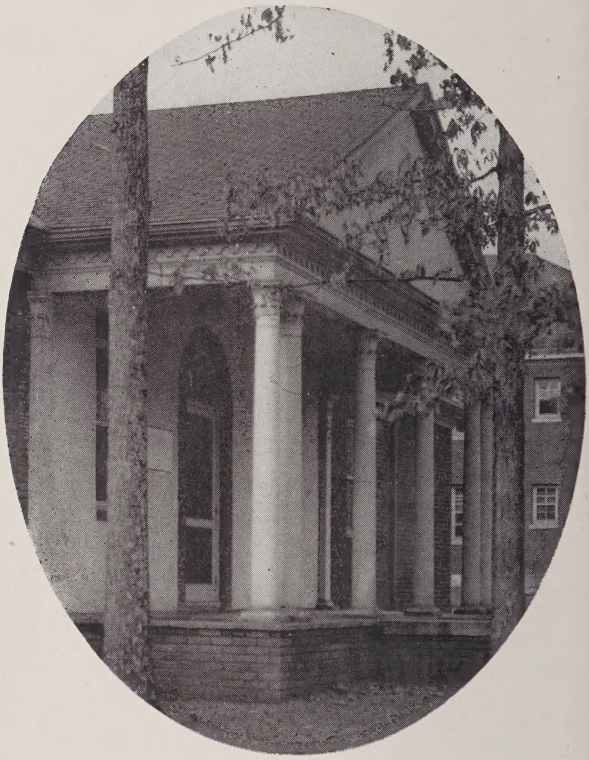
VI. Campus Rules

When campused a girl must observe the following rules:

1. She may not leave campus.
2. She may not use one of her allotted church cuts.
3. She may not go to the drug store between Sunday School and Church.
4. She may see only her immediate family on campus.
5. She may not attend social functions on campus where men are entertained.
6. She may attend educational functions, *with proper permission from council.*
7. Campus may not be broken except in cases of extreme emergency. Permission to break *must* come from Boarding Student Council. A special permission slip must be signed by a council member and the Dean of Students.
8. *Failure to abide by these regulations may result in suspension or expulsion.*

Boarding Student Council reserves the right to alter these rules at any time. Students are responsible for all announcements made concerning these regulations.

BE WISE
KNOW YOUR HANDBOOK BEFORE YOU COME TO COLLEGE!



Day Student Government

ESTELLE DARROW
President of Day Student Organization

GREETINGS FROM THE PRESIDENT OF THE DAY STUDENT ORGANIZATION

Dear New Students:

Day Student Council welcomes you to Queens. We hope that we may help you find your place in college life, and there *is* a place for each of you. All activities are open to Day Students and Boarding Students alike. It is felt that a student gets the maximum satisfaction from her college life only if she takes part in some extracurricular activities. All organizations on campus will welcome your interest.

Blair Union is our home on the campus. It is there that we relax during our free moments and chat with friends. There are a piano and radio which have been placed in the lounge for your use. Visit Blair Union frequently and enjoy its facilities.

Every member of the Day Student Council is anxious to serve you. Please call upon us to help you with any problem that may arise. We want to know each of you and be your friends.

We are looking forward to seeing you at Queens and sincerely hope that in the days to come Queens will be as dear to your hearts as she is in the hearts of those who have known her Christian, friendly, and sympathetic spirit.

Sincerely yours,

ESTELLE DARROW,
President of the Day Student Council.

DAY STUDENT REGULATIONS

I. *Dormitory Regulations*:

A. Dormitory Hours

1. All Day Students while on campus either during the day or as over-night guests will be expected to observe the same dormitory regulations which apply to freshmen and upperclassmen respectively.

B. Quiet Hours:

1. Day Students should maintain quiet in the dormitories especially from 7:00 P. M. to 10:00 P. M. during study hall and during morning hours when students are trying to study.
2. Absolute quiet is observed from 11:00 P. M. to 7:15 A. M.
3. Students are requested to walk quietly during study halls.
4. Busy Signs and Asleep Signs MUST be respected. In special cases a student must ask a member of the Boarding Student Council or a member of the Day Student Council to break it for her.

II. *Social Regulations*:

A. Dating

1. While visiting a Boarding Student on campus, Day Students will be subject to all social regulations.

2. Gentlemen may be received in the daytime at any time when a student is not in class.
3. Men may be entertained only:
   a. In the parlors of Burwell Hall.
   b. On front campus (extending from the front of the Science building to the corner above the Music Building and the walk from Wellesley to Radcliff.)
   c. In the Recreation Room on Saturday nights from 8:00 P. M. to 11:00 P. M.
   d. In the Sorority Houses for Sunday night "feeds" when their is a Senior Chaperone present.

B. Use of Sorority Houses:
1. Every occasion, except Sunday night "feeds," at which men are permitted in the sorority houses or the Hut there must be a faculty chaperone. The chaperone must register in the Dean's Office at the beginning and end of her duties.
2. Approved seniors may act as chaperones at Sunday night "feeds."
3. Only those girls who are preparing supper are allowed in sorority houses on Sunday evening from 6:00 P. M. to 6:30 P. M.
4. Permission to show dates through sorority houses must be obtained from the Office of the Dean of Students.

C. Smoking Regulations:
1. The college regards smoking as an unde-

sirable habit and wishes to discourage it in every way.

2. Smoking is not permitted on the campus except in the Recreation Room.
3. The Recreation Room shall be open to students from 8:00 A. M. until 8:00 P. M., when it shall be closed during study hall. This regulation is necessary due to the fact that there are dormitory rooms above the Recreation Room. It shall be open again from 10:00 P. M. until 10:45 P. M. However, on Friday and Sunday, the Recreation Room shall be open from 8:00 A. M. until 10:45 P. M. and from 8:00 A. M. until 11:30 P. M. on Saturdays. Since dates may be entertained here on Saturdays from 8:00 P. M. to 11:00 P. M., girls must remember to be properly dressed. *It shall be closed during chapel period throughout the week and during Vespers on Sunday night.*

D. Visiting:

1. All Day Students visiting in the dormitories over-night must be registered with the Dean and her approval given for such visits.
2. Day Students wishing to have Boarding Students visit in their homes, should have the official hostess call the office of the Dean of Students during the morning office hours.
3. While entertaining the Boarding Students, the Day Students are requested to include

in their entertainment those things which would be approved by Student Government and the College Administration. If there is any question about any suggested entertainment it would be well to have the official hostess call the office of the Dean of Students.

III. *Blair Union*:

A. It is the privilege of every Day Student to use Blair Union for study and recreation. Therefore, it is the duty and responsibility of every Day Student to respect and care for this property.

1. There shall be no reception of men at any time except on such occasions as permission is given by the Dean of Students.
2. Blair Union is for the students as a whole and no particular clique or sub-organization shall have any right to pre-empt the use of it from other members of the Day Student Organization.

B. Study:

1. Day Students wishing to study in Blair Union should study in the room where tables are provided. Students are requested to do this in order that the lounge may be used for rest and relaxation.
2. Day Students are requested to be as quiet as possible in Blair Union so that those who wish to study may do so.

C. Lounge:

1. Day Students are urged to visit Blair Union often, to feel that it is their college home, and to utilize its facilities.
2. The piano and radio may be used by all Day Students.
3. Students are requested not to eat in the Lounge.

D. Locker Room:

1. Day Students may use the lockers and shelves available. Names should be placed on the outside of all lockers and shelves.
2. Students are requested to use these facilities in order that Blair Union may be kept attractive at all times.

DAY STUDENT PENALTIES

I. Violations considered extreme will be called before the Day Student Council. The penalties will be left to the discretion of that body.

II. For continued violation of the dormitory rules, a student will be denied the privilege of visiting in the dormitories.

III. Majors will be given for the violation of regulations.

a. The number of majors shall be left to the discretion of the Day Student Council in accordance with the seriousness of the situation.

b. Majors shall be accumulative.

c. A student acquiring 6 majors will be called before the Council.

d. After being warned, if a student's conduct continues to be out of harmony with the rules and regulations and the spirit and ideals of Queens College she may be subject to suspension, or expulsion.

Section 2. Day Student Council.

A. Officers and Members:

The officers of the Day Student Council shall be a President, elected from the Senior Class; a Vice-President, also from the Senior Class; a Secretary from the Junior Class; and a Treasurer from the Sophomore Class. The above officers with one additional member from each of the four classes shall compose the Day Student Council.

B. Duties:

1. The duties of the President shall be:
   a. To call and preside over all meetings of the Day Student Council and of the Day Student Body. In case of the absence of this officer such authority shall devolve upon the officers in the order named.
   b. To vote in case of a tie.
   c. To see that all laws and regulations of the Day Student Body are enforced.
   d. To assist the Vice-President of the Student Body in the planning and directing of Orientation Week.

e. To appoint standing and special committees.

f. To meet once a month with the Dean of Students and more often if deemed necessary by either.

2. The duties of the Vice-President shall be:
   a. To assume the duties of the President during the absence of that officer.
   b. To act as President until a new officer can be elected in the event of the removal or resignation of the President.
   c. To serve as Program chairman. It will be the duty of the Vice-President to plan programs for Day Student Chapel and for any other social event sponsored by the Day Student Organization.
3. The duties of the Secretary shall be:
   a. To keep the minutes of all meetings of the Day Student Council and of the Day Student Body.
   b. To attend to all official correspondence of the Day Student Body.
   c. To take charge of all petitions and other communications to the council.
   d. To keep a record of the Day Student major system.
4. The duties of the Treasurer shall be to have charge of the expenditures of the organization and to keep an accurate account of the same.
5. It is the duty of the President, the Vice-

President, and the Sophomore, Junior, and Senior class representatives to serve as members of the Legislature as long as they shall have office on the council.

C. Powers:

1. The Day Student Council shall have power to enforce such rules and regulations as set up by the Legislature for the governing of the Day Student Body.
2. The Day Student Council shall have the power to summon before it and question any member of the Day Student Body.
3. The Day Student Council shall have the authority to set up and enforce penalties for the violation of any rule governing the conduct of Queens College students.
4. The Day Student Council shall consult with the Advisory Committee in matters of extreme importance.

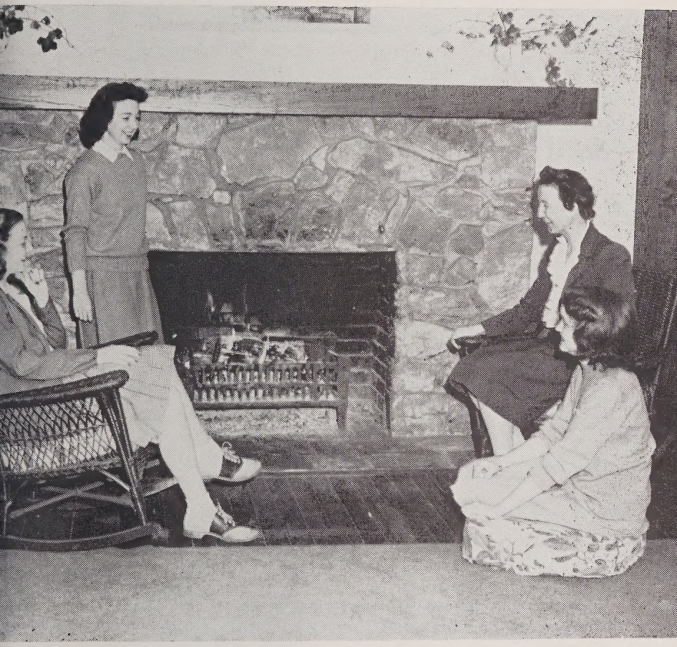
D. Meetings:

1. The Day Student Council shall meet twice a month at a time designated by that body and shall be on call.
2. The Day Student Body shall meet the first Thursday of each month during the chapel period.
3. A meeting of the Day Student Council or the Day Student Body may be called by the President at any time that it is deemed necessary.

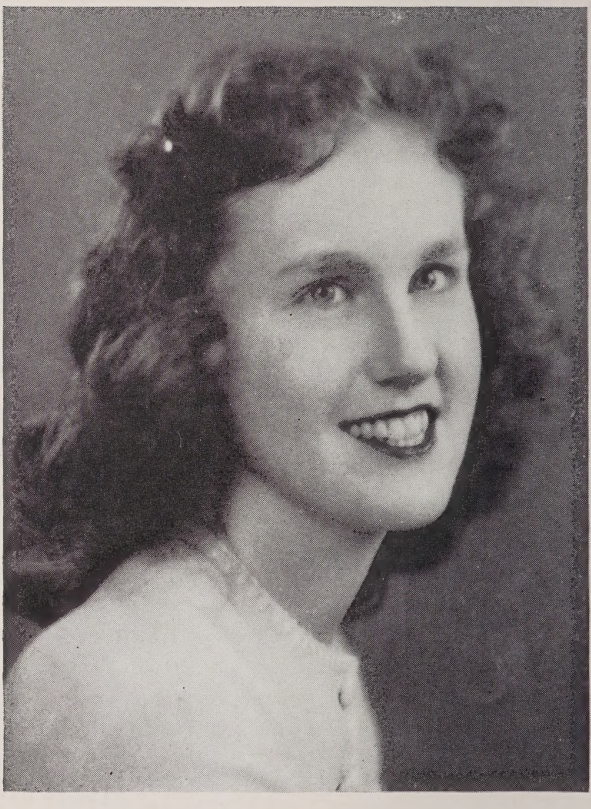
4. There shall be no absences from these meetings except in the case of absolute necessity at which time the member must be excused by the President.
5. Those members present at any meeting of the Day Student Council shall constitute a quorum.
6. At least a two-thirds vote of the council shall me required in the case of a recommendation for expulsion or suspension. In such instances there shall be a joint meeting of the Council and the Advisory Committee before final action is taken.

E. Oath of office:

I (name) do solemnly promise to fulfill to the best of my ability the office of (office) of the Day Student Council. If I violate or have knowledge that another has violated any of the regulations of the Day Student Government, I will report myself or that person to the Council.



Student Christian Association



VIRGINIA JACKSON
President of the Student Christian Association

GREETINGS FROM THE PRESIDENT OF THE STUDENT CHRISTIAN ASSOCIATION

Dear New Queen:

We're all so glad that you've made Queens the college of your choice. We of the Student Christian Association Cabinet welcome and wish for you one of the best years of your life. We're confident that in the friendly, Christian atmosphere which prevails here on our campus that you'll soon find your dreams of college coming true. And we're equally certain of the fulfilment of our dreams in the class of '49. The Christian Association has a place for each of you, in which you can help the college as well as yourself to become stronger and more Christ-like.

We're anxious to meet you in September and to help you become accustomed to college life.

Sincerely,

VIRGINIA JACKSON,
President.

THE CONSTITUTION OF THE STUDENT CHRISTIAN ASSOCIATION

ARTICLE I

Name

This organization shall be called the Queens College Student Christian Association.

ARTICLE II

Purpose

The Queens College Student Christian Association affirming the Christian faith in God, the Father, and in Jesus Christ His only Son our Lord who died for our redemption from sin; and in the Holy Spirit the Redeemer of Truth; and in the Bible as the inspired Word of God declares its purpose to be:

1. To lead students to faith in God through Jesus Christ.
2. To lead them into membership and service in the Christian Church.
3. To promote spiritual growth especially through daily Bible reading and prayer.
4. To influence them to devote themselves in united effort with other Christians to extend the Kingdom of God throughout the world.

ARTICLE III

Membership

Section 1. All members of the Student Body of Queens College are members of the S. C. A.

Section 2. Every member of the organization shall

be expected to share in the direction and activities of the Association.

ARTICLE IV

Officers

Section 1. The officers shall be a President, Boarding Student Vice-President, Day Student Vice-President, Secretary and Treasurer. They shall have the usual duties pertaining to such offices.

Section 2. If a vacancy occurs in any of these offices a re-election shall be held.

Section 3. These five officers, together with the Chairmen of the Cabinet committees shall constitute the Cabinet of the S. C. A. which shall have general management of the organization.

ARTICLE V

Election of Officers

Section 1. The President of the S. C. A. shall be elected from the rising Senior Class. The Student Government Ballot Committee shall submit to the student body from three to five suggestions for nominees for this office. Nominations shall be made by secret ballot, and the two nominees receiving the largest number of votes shall be candidates for the office. Elections shall be held by secret ballot, and a plurality of votes shall elect this officer.

Section 2. A Nomination Committee composed of the senior members of Old Cabinet and the new president shall submit one nomination for each of the following offices. In addition one nomination from

the floor will be permitted for each office. Should there be more than one nomination from the floor a vote of elimination will be necessary.

Boarding Student Election:

Boarding Student Vice-President.

Day Student Election:

Day Student Vice-President.

Student Body Election:

Secretary
Treasurer

Section 3. A Nomination Committee composed of the Senior members of Old Cabinet and the newly elected officers of New Cabinet shall submit to the retiring Cabinet one nomination for each of the following offices. In addition, one nomination from the floor will be permitted for each office. Should there be more than one nomination from the floor a vote of elimination will be necessary.

Chairman of the Hut Committee
Chairman of the Prayer Meeting Committee
Chairman of the Publicity Committee
Chairman of the Social Service Committee.
Chairman of the Church Work Committee
Chairman of the Fellowship Committee.

Section 4. Senior members of Old Cabinet and the New Cabinet will appoint the members of the committees. The number to serve on each will be left to their discretion.

ARTICLE VI

Amendments

Notice of proposed amendments to this Constitution shall be given at a previous regular meeting of the Cabinet and shall require for approval a three-fourths affirmative vote of the members present. If accepted by Cabinet, they shall then be submitted to the Student Christian Association. A three-fourths affirmative vote shall be necessary for adoption.

BY-LAWS

ARTICLE I

Meetings

Section 1. The Cabinet of the S. C. A. shall meet at a set time at least once a week.

Section 2. Special meetings may be called by the President, or by a written request of three members.

Section 3. Three-fourths of members shall constitute a quorum for business meetings.

ARTICLE II

Duties of Officers

Section 1. The President shall preside at all business meetings of the Cabinet. She shall, with the help of Cabinet members, assist in welcoming new girls to the school.

Section 2. The Boarding Student Vice-President shall preside in the absence of the President. She will be co-chairman of the Program Committee.

Section 3. The Day Student Vice-President shall be co-chairman of the Program Committee.

Section 4. The Secretary shall keep minutes of the cabinet meetings and carry on the necessary correspondence of the organization.

Section 5. The Treasurer shall be in charge of the funds of the Association, under the direction of the Cabinet. She shall keep accurate account of receipts and expenditures.

ARTICLE III

Duties of Committees

Section 1. The Hut Committee shall be in charge of Sunday night suppers at the Hut.

Section 2. The Program Committee, of which the Boarding Student Vice-President and the Day Student Vice-President are co-chairmen, shall plan the vesper programs and special services of the year.

Section 3. The Church Work Committee shall be responsible for sending out Sunday School teachers in the community.

Section 4. The Prayer Meeting Committee shall be in charge of the weekly prayer meetings for boarding, day students, and servants.

Section 5. The Publicity Committee shall be responsible for all the publicity necessary for the various functions sponsored by the organization. The committee shall publish the "Mercury," S. C. A. paper.

Section 6. The Social Service Committee shall be in charge of the welfare projects sponsored by the S. C. A., either from the school or for the community. They shall send remembrances from the S. C. A. to persons who are ill or bereaved.

Section 7. The Fellowship Committee shall plan the programs and activities of the Fellowship group.

S. C. A. ACTIVITIES

Picnic and Sing for Freshmen During Orientation

Sunday evening Vespers

Prayer meeting in dormitories

Weekly meetings of the S. C. A. Fellowship

Sunday suppers in the Hut

Day Student Prayer Meeting

Fall Retreat for cabinet members

Sending out delegations to give programs

Fall Service with special speakers

Filling Thanksgiving baskets

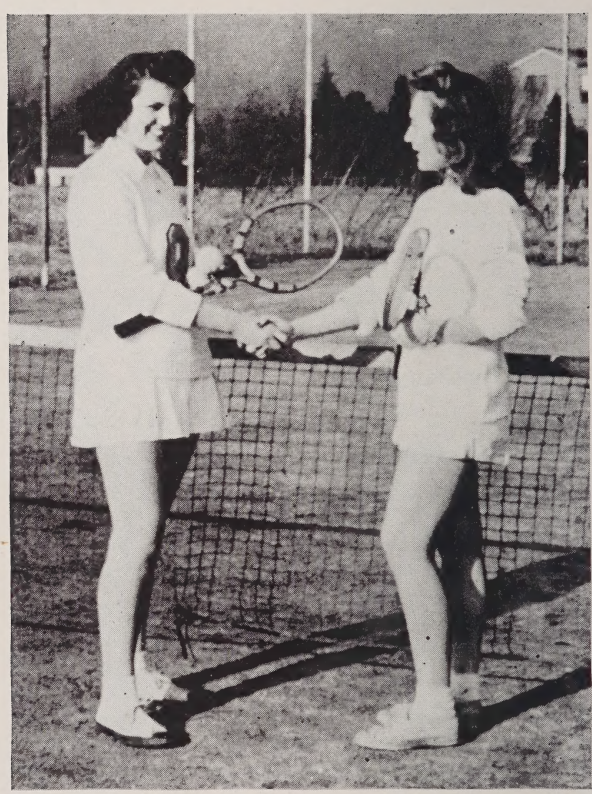
Caroling on Christmas Eve

Traditional Christmas Service

Easter Sunrise Service

Religious Emphasis Week in the Spring

Spring Cabinet Retreat



Athletic Association

MARY KATHRYN MCARTHUR
President of the Athletic Association

GREETINGS FROM THE PRESIDENT OF THE ATHLETIC ASSOCIATION

Dear Class of 1949:

Athletic Association surely is happy to welcome you to Queens! But, really, you are members of our Athletic Association already, since everyone at Queens belongs to it. And we're expecting you "to pitch right in," do your part in our Queens' sports program, and enjoy it as much as all of us do.

Our motto is "A sport for every girl and a girl in every sport." With your cooperation, we'll fulfill that motto and build an even better athletic program. We hope to stimulate your interest in a program of wholesome activity and develop your ideals of health and sportsmanship.

So, come prepared to join in all the activities. We're surely looking forward to meeting you!

Most sincerely,

MARY KATHRYN MCARTHUR,

President.

CONSTITUTION OF THE ATHLETIC ASSOCIATION

ARTICLE I

Name

The name of this organization shall be the Athletic Association of Queens College.

ARTICLE II

Purpose

The purpose of this organization shall be to stimulate interest in a program of wholesome physical activities, to promote athletic accomplishment, and to contribute to the development of the ideals of health and sportsmanship.

ARTICLE III

Membership

Section 1. All students of Queens College shall be eligible for membership in the Association.
Section 2. The budget fee must be paid by every member of the Association.
Section 3. Membership shall entitle the student to vote for members of the Athletic Council, to enter sports, and to the use of all Association property subject to regulations governing the same.

ARTICLE IV

Management

The Athletic Association shall be under the management of an Athletic Council.

ARTICLE V

Membership and Election of the Athletic Council

Section 1. The Athletic Council shall consist of officers of this Association, one representative from each of the four classes, a publicity chairman, and the Directors of Physical Education in the College.

Section 2. The officers of this Association shall be a President, a Vice-President, a Secretary and a Treasurer.

Section 3. Suggestions for President shall be submitted to the Student Body by the Student Government Ballot Committee. Nominations and election shall be held by secret ballot.

Section 4. The Vice-President, Secretary, Treasurer, and Publicity Chairman shall be nominated by a nominating Committee composed of the President and other senior members of the Council. These nominations shall be submitted to the Student Body. In addition, one nomination from the floor will be permitted for each office. Should there be more than one nomination, a vote of elimination will be necessary.

Section 5. Officers shall be elected by secret ballot. A plurality of votes shall be necessary for election.

Section 6. The President and Vice-President shall be elected from the Senior Class, the Secretary from the Junior Class, and the Treasurer from the Sophomore Class. The Publicity Chairman shall be elected from the Student Body at large.

Section 7. Election of the Class Representatives in

the Athletic Council shall be held in the individual classes. Nominations shall be made from the floor. A plurality of votes shall be necessary for election. A representative from the incoming Freshman Class shall be elected at the beginning of the second quarter.

Section 8. Elections of the members of the Athletic Association Council shall be held at the time designated in the Order of Elections set up by the Student Government Legislature.

Section 9. All candidates shall be eligible for nomination on the basis of capacity for leadership, scholarship, character, ability in athletics, and interest in the work of the Association, provided their names are on the Approved List of Nominees.

ARTICLE VI

Powers and Duties of the Athletic Council

The duties of the Athletic Council shall be:

a. To arrange all programs in athletic activities.
b. To strive to carry out and promote an interest in the purpose of the Association.
c. To exercise a general supervision over all Athletic activities.
d. To provide suitable awards for athletic accomplishments.

ARTICLE VII

Powers and Duties of the Officers of the Association

Section 1. The duties of the President shall be:

a. To call and preside over all meetings of the

Athletic Association and the Athletic Council.

b. To appoint all necessary committees and to be an ex-officio member of each.

Section 2. The duties of the Vice-President shall be:

a. To perform the duties of the President in her absence.
b. To assist the President at all times.
c. To be in charge of the Point System.

Section 3. The duties of the Secretary shall be:

a. To keep a record of all meetings of the Association and the Athletic Council.
b. To attend to all official correspondence of the organization.

Section 4. The duties of the Treasurer shall be:

a. To have charge of the funds of the Association.
b. To keep an accurate and permanent account of all receipts and expenditures.

Section 5. The duties of the Publicity Chairman shall be:

To have charge of the publicity of the Association.

ARTICLE VIII

Meetings

Section 1. The Athletic Council shall meet every two weeks at a time most convenient for all the members.

Section 2. A special meeting of either the Athletic Council or the Athletic Association shall be called by the President when necessary.

Section 3. Three consecutive unexcused absences automatically cause expulsion.

ARTICLE IX

Amendments

Suggestions for amendments to this Constitution may be made through the Athletic Council. A three-fourths vote of the Athletic Council shall be required before the proposed amendment shall be submitted to the Athletic Association, and a three-fourths vote of that body shall be necessary for the passage of the amendment. The proposed amendment shall be posted at least one week before a vote is taken.

ARTICLE X

Ratification

This Constitution shall become effective immediately upon being adopted by three-fourths of the Athletic Association and upon being approved by the President of the College.

BY-LAWS

I. Quorum.

Three-fourths of the membership of the Athletic Council and also of the Athletic Association shall constitute a quorum, and no business shall be transacted unless a quorum is present.

II. Teams.

Section 1. Each class shall have a team to represent it in any Athletic activities promoted by the

Athletic Council. In addition, teams may be organized by other groups such as day students, dormitories, sororities, etc.

Section 2. Judgment in awarding positions on teams shall be based on official record as follows:

a. Health.
b. Technical skill.
c. Spirit.
d. Attendance at practice.

III. Schedule of Athletic Activities.

The Athletic Council shall arrange a definite schedule of athletic activities before the close of the first month of the school year.

IV. Captains.

Section 1. Each team shall elect a captain, and this captain shall be chosen on the basis of ability in athletics and capacity for leadership.

Section 2. It shall be the duty of the captain:

a. To inspire her team and encourage them in clean play and sportsmanship.
b. To help the Coach select the team.
c. To assist the Coach in coaching the team at all practices and games.
d. To determine with the Coach the line up of her team for all games.

V. Cheer Leaders.

Section 1. A cheer leader is to be elected yearly from each class by a majority vote. The girl chosen

from the Senior Class shall be head cheer leader for the College.

Section 2. A student shall be eligible for cheer leader on the basis of spirit and ability for the position.

VI. General Regulations of Sports.

Each sport shall be governed by its own rules and regulations and by such intersport legislation as shall be enacted by the Athletic Council.

A student must attend practice to be eligible for any team.

VII. Awards.

Section 1. The class winning the Stunt Night shall have its name engraved upon a cup provided for the purpose.

Section 2. The class team winning the annual inter-class basketball tournament shall be awarded individual trophies.

Section 3. The winner of the singles in the tennis tournament shall be awarded a trophy.

Section 4. The Association shall provide a trophy on which shall be engraved each year the name of the best all-around athlete. The Council shall elect the student who shall receive this award.

Section 5. Letters and stars shall be awarded according to the Athletic Point System.

ATHLETIC POINT SYSTEM

	Points Per Hour
I. For participation in unorganized sports:	
1. Hiking	5
2. Golf	5
3. Swimming	5
4. Riding	5
5. Archery	5
6. Tennis	5
Other minor sports may be included.	
II. For participation in organized sports:	
1. For attendance at each practice	5
2. For participation in a tournament or any competitive activity (for each game played in)	10
3. For each member on team winning first place in any tournament or competitive activity	20
4. For each member on team winning second place in any tournament or competitive activity	15
5. For earning a Red Cross life saving emblem	50
6. Captains of various teams	25
III. Additional points awarded to members of Athletic Association Council:	
1. President	300
2. Vice-President	200
3. Secretary	200
4. Treasurer	200

Points Per Hour

5. Publicity Chairman _____100
6. Class Representatives _____100
   The points are to be awarded to members the fall after elections in the spring.

IV. Awards for individual recognition:

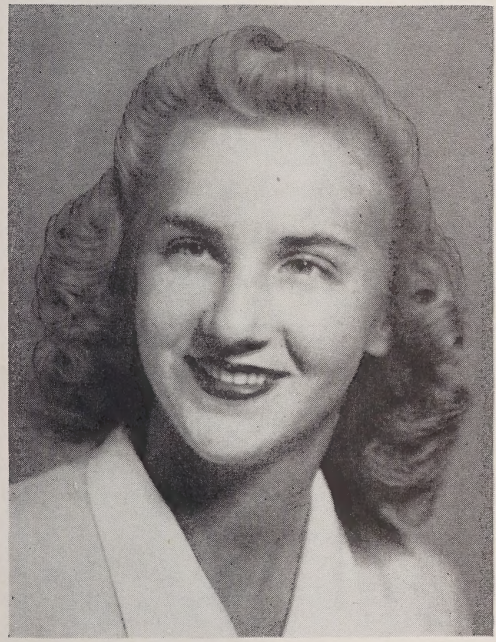
1. Letter _____300 points (provided the girl has participated in at least three different sports)
2. Star _____150 additional points

Any points earned in the past will be counted toward earning a letter if the date of the activity has been recorded.

Publications

PUBLICATIONS BOARD

This is a joint student-faculty body formed to advise and guide the business staffs of the three publications. There are seven members, four students elected by the student body and three faculty members appointed by the President of the College. One of its duties is to appoint the Business-Manager for each publication; another is to appoint faculty consultants for the editorial staffs.



QUEENS BLUES

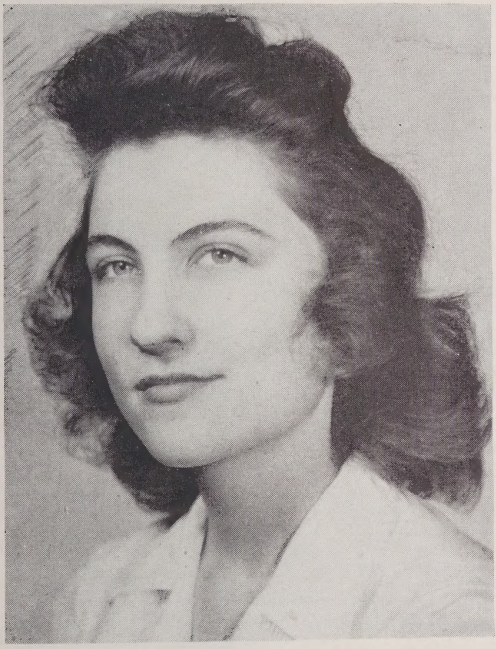
Queens Blues is the bi-monthly college newspaper. Its chief function is to review past events and to forecast future ones. Numerous positions on the staff are open to students from all classes.

Editor----------EVA YOUNG
Business Manager ----------MARY JANE PATTERSON

THE QUILL

The Quill is the college literary magazine which offers an opportunity for all students with literary interests and aspirations to see their work in print. Poetry, fiction, essays, and book reviews are acceptable, as are pen and ink sketches and illustrations.

*Editor*_____ANN PERRY
Business Manager ____ ____ ____ ____To be elected.



THE CORONET

The Coronet is the college Annual edited by the Senior Class. As such it provides a factual and photographic record of Queens College students, activities, and societies.

Editor----------KITTY CRANE
Business Manager----------BETH DEATON

BLUES

Honorary Fraternities

ALPHA KAPPA GAMMA

Alpha Kappa Gamma is a national honorary leadership fraternity for women. The Olympic chapter at Queens College was installed in 1928. The purpose of this organization is to recognize leaders in our college life.

LIBBY ANDREWS----------*President*

SIGMA MU

Sigma Mu is a national honorary organization composed of faculty and students. Its purpose is to recognize high scholastic attainment of Seniors and Juniors and to encourage independent research. Only those Seniors and Juniors who have done work of merit and distinction are eligible.

JUNE HOLDER----------*President*

MARSHALS

Marshals shall act as ushers at official college exercises throughout the year.

The junior making the highest scholastic average for three years shall be chief marshal; the two juniors making next highest, the two sophomores who average highest for two years and the freshman averaging highest for one year shall be Marshals.

VALKYRIE

Membership in this club, organized in 1937, is based on outstanding leadership and citizenship exhibited by freshmen. Scholarship is also a factor; student government standards for college representation must be met. The members are selected in

the spring from the rising sophomore class. Valkyries shall usher at all college functions.

GRACE LYONS----------*President*

ALPHA IOTA

Alpha Iota is an international honorary business sorority which associates in its membership respective women, students, alumnae, and women faculty members. Its purpose is to encourage and assist the members in the attainment of increased efficiency, highest standards, and to recognize high scholastic ranking. It was established on the campus in 1939.

ELSIE BLACKBURN----------*President*

CHORAL CLUB

The Choral Club is composed of students interested in group singing. Requirements for membership are: a voice of some quality, some knowledge of music, and regularity in attendance. Throughout the year the club gives a number of programs, frequently in collaboration with the Davidson Glee Club.

DORIS SKIRROW----------*President*

MUSIC MAJOR'S CLUB

The Music Major's Club is composed of all music majors. Its purpose is to encourage and assist the members in the attainment of the highest standards in music. Its aim is to achieve an honorary music sorority on campus.

DORIS SKIRROW----------*President*

THE QUEENS PLAYERS

The purpose of the Queens Players is to develop poise and speech through acting. In a well balanced program including speech and stage work such as technique, make-up, costuming, and set building as well as actual experience on the stage, the players work for the achievement of this purpose. Major productions are presented in the fall and spring with various programs throughout the year.

INTERNATIONAL RELATIONS CLUB

The International Relations Club is truly international with organizations in the leading countries of Europe. It is sponsored by the Carnegie Endowment for International Peace. The purpose of the club is to obtain a broad view of international questions and to promote a brotherly feeling of understanding and sympathy between nations. Membership is based on scholastic achievement in the History Department.

JO ANN SNYDER----------*President*

HOME ECONOMICS CLUB

The Home Economics Club is an honorary club composed of those members of the Home Economics Department who have attained a high average scholastically and have an interest in the department. The object is to promote good fellowship and happiness among members of the department, and to promote interest in home economic activities. The

club is affiliated with the State and National Home Economics Association.

ANNA SCOTT----------*President*

BENZENE RING

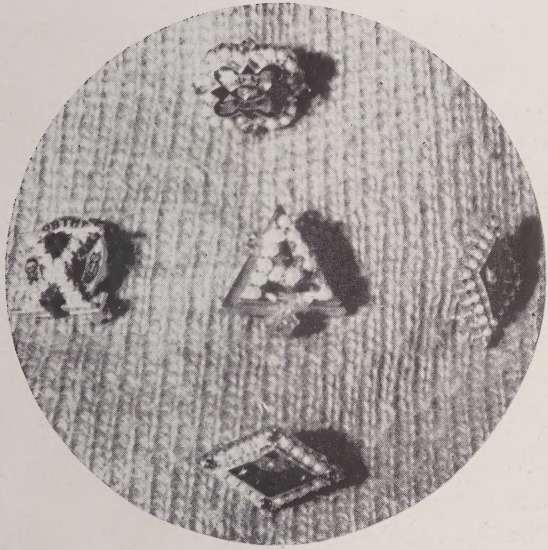
The Benzene Ring club was organized on the Queens campus in September, 1940. The purpose of this club is to stimulate the interest of students in chemical research. Membership is limited to majors and minors in chemistry.

CHARLOTTE KAY----------*President*

CAMERA CLUB

The Camera Club is an organization for students particularly interested in making and developing pictures. It was established in 1939.

President to be elected.



Social Sororities

SOCIAL FRATERNITIES

There are on the campus of Queens College five national social fraternities. These organizations have as their objectives the promotion of intellectual achievements, good scholarship, personal betterment, and the development of high moral and social standards. These groups strive for a spirit of whole-hearted co-operation with the administration, with one another, and with the independent students on the campus.

Pan-Hellenic Council

The Pan-Hellenic Council at Queens College is composed of the five presidents of the five national social sorority chapters on the campus and an elected representative from each sorority.

The duties of the organization include the legislating and enforcing of laws relating to interfraternity matters. The council is especially active during the first month of school, when it supervises the rushing season.

MARTHA VENNING----------*President*

PANHELLENIC COUNCIL

1944-1945

OFFICERS

President ..... Martha Venning
Vice-President ..... Shirley Warner
Secretary ..... Anna Tarrant
Treasurer ..... Anne McGirt

ALPHA DELTA PI

1. Sarah Virginia Neill
2. Anna Tarrant

CHI OMEGA

1. Sarah Jo Crawford
2. Lois Wilson

ALPHA GAMMA DELTA

1. Betty Starr
2. Anne McGirt

PHI MU

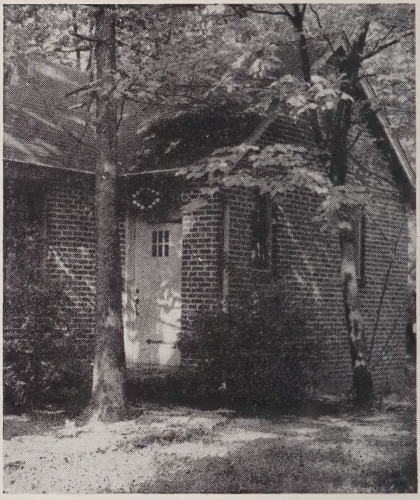
1. Martha Scarborough
2. Shirley Warner

KAPPA DELTA

1. Martha Venning
2. Libby Andrews
3. Betty Barber

ALPHA DELTA PI

BETA IOTA CHAPTER



Founded at Wesleyan College, May 15, 1851.

SARAH VIRGINIA NEILL_____*President*

COLORS—*Pale Blue and White.*
FLOWER—*Purple Violet.*
MOTTO—*We Live For One Another.*

ALPHA GAMMA DELTA

GAMMA GAMMA CHAPTER

Founded at Syracuse University in 1904.

BETTY STARR----------*President*

COLORS—*Red, Buff and Green.*
FLOWER—*Red and Buff Roses.*
MOTTO—*Epsilon Pi.*

CHI OMEGA

THETA GAMMA CHAPTER

Founded at the University of Arkansas,

April 15, 1895.

SARAH JO CRAWFORD----------*President*

COLORS—*Cardinal and Straw.*

FLOWER—*White Carnation.*

MOTTO—*Hellenic Culture and Christian Ideals.*

KAPPA DELTA

ALPHA OMICRON CHAPTER

Founded at Virginia State Normal, October 23, 1897

MARTHA VENNING_____*President*

COLORS—*Olive Green and Pearl White.*
FLOWER—*White Rose.*
MOTTO—*Ta Kala Diohomen.*

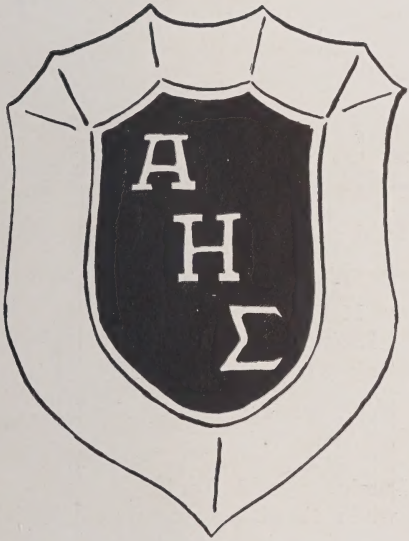
PHI MU

GAMMA GAMMA CHAPTER

Founded Wesleyan College, March 4, 1852.

MARTHA SCARBOROUGH_____*President*

COLORS—*Rose and White.*
FLOWER—*Enchantress Carnation.*
MOTTO—*Les Soeurs Fidelis.*



ALPHA ETA SIGMA

Alpha Eta Sigma is a local non-sorority social organization. This is a club whose objectives for the progress of the school, through its members, are comparable to those of Pan-Hellenic Council.

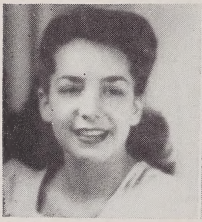
Non-sorority and business girls are eligible for membership.

GENEVA UNDERWOOD----------*President*

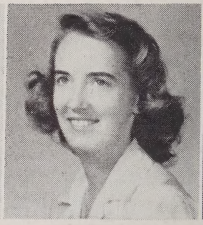
COLORS—*Light Blue and Silver.*

FLOWER—*White Carnation.*

CLASSES



MARY MCGILL
President Senior Class



NANCY GORDON
President Sophomore Class

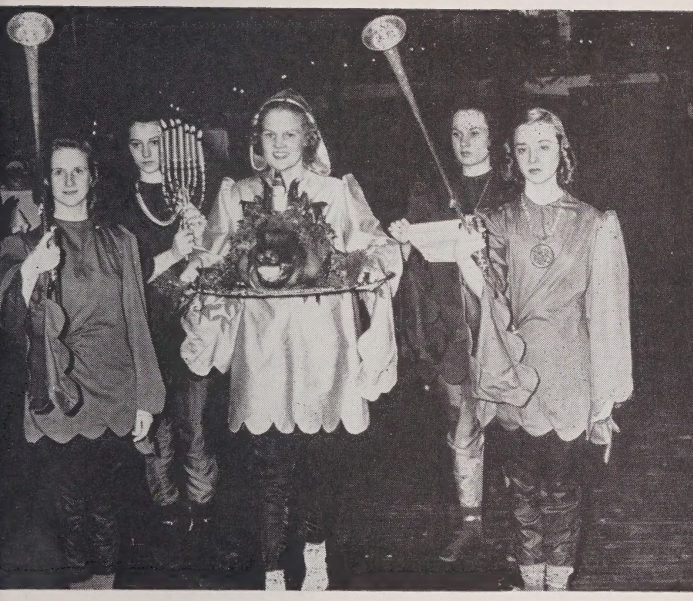
LAURA SANFORD
President Junior Class

The Freshman and Junior Classes are sister classes, while the Sophomores and Seniors stand united at all times in events demanding class spirit. Generally, some social courtesies are rendered to upper-class girls by under-classmen.

Queens College colors are light blue and dark blue, and our motto, "*Non ministrari sed ministrare.*"

CLASS COLORS FOR 1945-1946

Seniors—Light Blue and Dark Blue.
Juniors—Dark Blue and Rose.
Sophomores—Dark Blue and White.
Freshmen—Dark Blue and Yellow.



Classes and Traditions

TRADITIONS

BOAR'S HEAD DINNER

In keeping with the English tradition which forms such an important part in the background of Queens College, Charlotte, the annual Boar's Head Dinner, a part of the tradition of Queens College, Oxford has become one of our most cherished events. This dinner is the last formal event before the departure for the Christmas holidays. The servants' Christmas tree is held in the main hall after dinner.

CHRISTMAS CAROL SERVICE

On the night before the Christmas holidays begin, a special music program is planned by S. C. A. A cross of candles is formed on the front steps of Burwell Hall, and the student body sings Christmas carols. Refreshments are then served at the Hut.

CHRISTMAS VESPERS

An inspirational Christmas program is given the Sunday before the holidays at the regular Vesper hour. The program is planned by the S. C. A. in collaboration with the music department and the dramatics department.

FOUNDERS' DAY

January 15 is celebrated as Founders' Day. On this day the schedule is planned so that classes are over by noon. The Alumnae Association and the administration of the college present a program in keeping with the event. All alumnae are entertained at a luncheon on this day.

INSTALLATION

The president of student government plans a day in the spring when the five student body officers are officially installed in a special chapel program. At this time the outgoing student body officers exchange their robes with the incoming officers. Student government invites a guest speaker of popular choice who gives the speech of the day. Day students have lunch in the dining room as guests of the college.

SORORITY SING

The Junior Class sponsors a Sorority Sing each year in which the five national sororities and Alpha Eta Sigma compete. A cup is awarded to the winner. The Dean of Students gives a prize for the best school song submitted at this time.

COLLEGE RECEPTION

On the first Friday or Saturday evening of every school year, there is a formal reception in Burwell Hall. At this time new students meet the faculty and administration. All "big sisters" escort their "little sisters" to this reception.

SENIOR RECOGNITION DAY

At the first Tuesday chapel of each year special honor is paid to Seniors. They are officially recognized by the administration, faculty, and students. The president of the senior class plans a special program and presides. The faculty and seniors wear academic gowns and have the first formal academic procession of the year.

RAT DAY

About a month after school opens, all Freshmen are subject to the Sophomores' reign for one day. A chairman for Rat Day is elected from the Sophomore Class, and she and her committee plan the day. On this day the following action is taken:

1. Any request made by the Sophomores during the day must be strictly obeyed by the Freshmen.

2. Sophomore Rat Court will hold session for one hour at which time erring Freshmen shall entertain the court.

STUNT NIGHT

The annual inter-class stunt night is held the last Tuesday night before the Thanksgiving Holidays.

1. Each class elects by popular vote a stunt chairman and a gallery chairman.

2. After the stunt has been selected, it must be submitted to the Director of Physical Education for approval. The first chairman to submit a theme has first choice for place on the program.

3. The expenses for each stunt must not exceed $5.00 which is allotted by individual classes.

4. Order and entrances of stunts shall be: Freshmen, Sophomores, Juniors and Seniors. The Freshman gallery shall consist of the back of the middle section of the auditorium; Sophomores and Seniors have their regular sections; the Juniors are entitled to the first five rows of the middle section. There are to be no decorations on the edge of the stage because of interference with other stunts.

5. The judges of the stunts are to consist of

people from town chosen by Athletic Council. The stage stunt and the gallery are to be judged on the basis of 50 per cent each.

6. The class winning first place is awarded a loving cup.

SENIOR WEEK

Each year, about six weeks before the end of the college year, Senior Week is observed as a time when seniors receive special recognition. During this week seniors try to be together as a class as much as possible and exchange plans for the future. The week is opened by a formal dinner at which time the class will, history, and prophecy are read. Traditional entertainment has included a luncheon given by the wife of the President, a tea given by the Dean of Students, the class sponsor, and the Dietitian, a breakfast given by the "little sister" class, a class picnic, and a banquet given by the juniors. On Wednesday of Senior Week presents are given to the outgoing student body officers and the seniors march out of chapel. Other classes then move to those sections they shall occupy the following year. On this day Seniors are excused from all class work.

MAY DAY

The annual May Day Festival is held the first Friday in the amphitheater.

The Queen is chosen by popular vote of the Student Body and has the privilege of choosing the maid-of-honor.

The maids of the court are selected by a commit-

MAY DAY

tee composed of the Queen, the President of each of the four classes, and representatives from each class which are elected by the respective classes. A selection of thirty-six of the best qualified girls are presented to the Student Body for the election of the required number, twenty-four.

A May Day Chairman is elected each year from the rising Junior or Senior class.

All students of the Physical Education Department either take part in the exercise or work on Committees.

Minor expenses are paid by the Athletic Association.

At this time the college is host to the seniors of the city and surrounding high schools.

AWARD DAY

At this time all cups and trophies and honors that have been won by the various organizations on campus throughout the year are presented.

CLASS RECOGNITION DAY

On the afternoon preceding Commencement Exercises, the faculty and students hold their traditional Class Recognition Exercises in the amphitheatre. At this time there is an academic procession, the Juniors present the daisy chain, and receive the Senior caps and gowns. The Seniors present a gift to the College. Salutatorian and Valedictorian addresses are also delivered at this service.

An outstanding part of the exercises is the exchanging of class colors. At Queens College, only

the Seniors are privileged to use as class colors Light Blue and Dark Blue, the colors of their Alma Mater. Dark Blue features in the colors of each class, and each class retains the Blue of her Freshman year throughout the four years of college. Rose is traditionally the other color for the Junior Class; White for the Sophomore Class, and Yellow for the Freshman Class. These three colors are changed at Class Recognition Exercises, with the Seniors passing to the Juniors and leaving for the incoming Freshmen the same shade of Blue—that being the shade that is not a part of the Junior colors—and returning to the College the other Blue in the Senior colors.

The Senior Class always leaves some gift to the College.

The Junior Class is required to remain on campus during Commencement Week.

PRESIDENT'S RECEPTION

On the last Friday before the end of the school year, the President and his wife entertain at a reception in their home honoring the seniors and their families.

General Information

GENERAL INFORMATION

I. Adjustments to be Made in Rooms

If light fixture changes, new bulbs, cord for pictures, or bathroom repairs are needed, write your request on a slip of paper, giving room number, specific information, and name of student. File this information in the Business Office where the maintenance engineer will collect all requests and attend to them in the order in which they were filed.

II. Electrical Equipment

Arrangement must be made with the Business Office before any electrical equipment can be used in rooms. Each room is allowed 150 watts of current and is checked regularly by the electrician for this amount. Radios are to be connected by the maintenance engineer upon request through the Business Office. Charges for using radios for the year are four dollars ($4.00); two dollars ($2.00) per semester. See *Dormitory Regulations for Upper Classmen* regarding playing radios or record machines.

III. Damage to College Property

Queens does not (as do most colleges) collect a regular breakage fee. If, through some accident, students damage or break college property, they will naturally wish to help defray the expense of repairing. Damage to walls, windows and furniture, through the use of tacks, by penciling, or by any unnecessary use will be estimated and charged to the

student. They are requested *not* to move furniture from one room to another.

IV. Care of Rooms

Students are expected to keep their own room in order. Maids will clean the baths thoroughly twice a week. Rooms should be in condition by 9:00 each morning and will be inspected daily.

V. Laundry

All laundry is taken to the laundry room where it is picked up. Students may call for it only during laundry hours at which time they pay the girl in charge.

VI. Telephones and Telegrams

Students use pay telephones in dormitories for *any off-campus* calls. Local telephones may be used for incoming calls to students, or by students who wish to call from one dormitory to another. To send a telegram, come to the Dean's Office and get a blank. Terms cash. The one on duty will call the message. Do not use telephone in Dean's office.

Dormitory telephone numbers: Long—9560; Watkins—9539; Morrison—9481; Frazer—4-3117.

VII. Trunks

Trunks must be stored by Monday, September 17th. No trunk will be allowed to remain in the dormitories after that time, and if removal has to be made after the 17th, there will be a charge.

VIII. Announcements and General Information

No announcements are made in the dining room, but are placed on bulletin boards in Burwell Hall, Science Building, "Y" store, and just outside the dining room door. If students have an important announcement, they should place it on the bulletin board, writing it or typing it neatly; place it under the proper heading, then take it down after it is out of date. Use the *large* bulletin board in Burwell Hall.

IX. In Case of Sickness

See Infirmary. Go immediately to the House President. Also see note regarding health in catalog, p. 23.

X. Hours in Dean's Office

If there is any problem which needs immediate attention, make an appointment to see the Dean or her assistant in the Office of the Dean of Students.

XI. Special Permissions

Special permissions are given in the Dean's Office only and during office hours. The office will be open in the evening; you are urged, however, to attend to all special permissions by noon. *The Hostess in charge during the evening will give special permissions only in case of emergency.* Standing permission blanks will be mailed to parents for their signature. No permissions are granted until blanks are properly filled in and signed, and in the office of the Dean of Students.

XII. About Rooms

Each student provides her own bed linen, blankets, towels, etc. She is encouraged to express her own personality and individuality in selecting rugs, curtains, dresser scarfs, pictures, seat-covers, and other furnishings. The approximate dimensions for dormitory windows, window seats, and closets are as follows:

Window length:----------72" by 40".
Window seat:----------78" by 26".
Closet door:----------80" by 30".

(Students usually have padding on window seats or have mattresses made for them.)

XIII. Classes Mondays and Saturdays

Classes on Mondays start at 9:00. There is no chapel period on Mondays and Saturdays. Classes are over at 12:15 on Saturdays.

XIV. Salesmen on Campus

No person on or off campus shall sell or advertise for sale any merchandise on the campus without approval of college administration. Students are asked to report presence of any unauthorized persons on the campus in any capacity.

HELPFUL HINTS

1. Remember the first week sets the year's pace. Begin well!
2. A white dress is an essential at college.
3. Standards of good taste suggest that we always wear hats when we go up town.
4. Bring your pillows, sheets, pillow cases, towels, bed spread, sofa pillows (and covers if desired), dresser covers, ornaments, and rug. A cozy room will make the year more pleasant.
5. Being quiet is a personal matter. Do not wait for some one to tell you you are too noisy.
6. We freshen up a bit for dinner. It makes the day end better.
7. Chronic borrowers do not make many friends.
8. Freshmen, let your Faculty advisors be your friends.
9. Respect your campus; do not litter it with papers or other trash.
10. We are courteous to all servants.
11. We endeavor to keep our rooms in harmony with an orderly mind.
12. Learn to organize your work so that there will be time for play.
13. Remember that to have friends you must be one.
14. Queens College is looking to you to keep her standards high. Your own good name and that of your college is represented by your actions.
15. Students should bring $25 at the beginning of the year to cover the cost of books.

SCHEDULE

For the Day

7:15 A.M.	Rising Bell
7:45-8:15 A.M.	Breakfast
8:30 A.M.	Warning Bell
8:35 A.M.	First Period Begins
9:25 A.M.	First Period Ends
9:30 A.M.	Chapel Begins
10:00 A.M.	Chapel Ends
10:05 A.M.	Second Period Begins
10:55 A.M.	Second Period Ends
11:00 A.M.	Third Period Begins
11:50 A.M.	Third Period Ends
11:55 A.M.	Fourth Period Begins
12:45 P.M.	Fourth Period Ends
12:50 P.M.	Lunch
1:30 P.M.	Warning Bell
1:35 P.M.	Fifth Period Begins
2:25 P.M.	Fifth Period Ends
2:30 P.M.	Sixth Period Begins
3:20 P.M.	Sixth Period Ends
5:55 P.M.	Warning Bell
6:00 P.M.	Dinner
7:00 P.M.	Study Period Begins
10:00 P.M.	Study Period Ends
11:00 P.M.	Dormitory Bell
11:30 P.M.	Light Bell

Sunday

8:30 A.M.	Breakfast
1:00 P.M.	Dinner
6:00 P.M.	Vespers
6:30 P.M.	Supper at The Hut

FINANCIAL OBLIGATIONS DURING THE YEAR

STUDENT ACTIVITY FEE

Beginning with the session 1945-46, the College has arranged to collect the Student Activity Fee for distribution among the organizations. It is included under the general college fees, $12.00 being the amount allocated for this purpose. This fee is required of all except special students, with whom it is optional. In the case of sisters, the combined fee is $19.00. In this case only one annual is issued.

A student budget has been arranged to cover most of the organizations or activities that concern the campus as a whole. Included in the above fee for a part of their support are the following: Legislature, Student Christian Association, Athletic Association, *Coronet* (annual), *Queens Blue,* (newspaper), Quill, Lecture and Concert Series, Boarding Student Association, Day Student Association, Junior Class, and Sophomore Council.

Class Dues—Collected by Class Treasurer.

RATION BOOKS

Ration books are to be turned into the business office on arrival. No ration coupons for purposes beyond date of entrance should be removed from the book. Federal regulations forbid furnishing food until the ration books are filed in the business office.

POST OFFICE

The post office is under college supervision and not government supervision. It handles all incoming mail, except special delivery mail, all outgoing packages as well as insurance of packages and registry of first class mail. It does not handle money orders or outgoing C. O. D. mail.

Students are assigned post office boxes at the beginning of the school year with no charge. Day Students receive mail which is mailed to the college in a box provided in the Post Office.

Since the post office is small it is necessary for the students during the crowded hours to transact their business in an orderly manner and with dispatch.

BOOK STORE

At the Book Store students may purchase their textbooks, school supplies, stationery, etc. It is operated by the College for the convenience and economy of the student. Books and supplies are sold at a minimum profit. For this reason all business is done on a cash basis.

The College offers services to students and faculty in the capacity of a college bank.

THE INFIRMARY

Students who go to the Infirmary with the intention of remaining there are required to take with them a blanket, a bath-robe or negligee, and necessary toilet articles. A student must notify her House President when going to the Infirmary.

No student shall make any appointment with doctors without the permission or knowledge of the nurse. If the student is to receive special treatment from certain physicians in the city, the parents should have a statement to that effect on file with the nurse or the Dean of Students.

OFFICE HOURS OF THE DEAN OF STUDENTS

Week Days:

9:00 A.M.----------12:45 P.M.
2:00 P.M.---------- 4:00 P.M.
7:00 P.M.----------10:30 P.M.

Saturday:

9:00 A.M.----------12:15 P.M.
1:30 P.M.---------- 6:00 P.M.
7:00 P.M.----------11:15 P.M.

Sunday:

9:30 A.M----------10:45 A.M.
12:15 P.M.---------- 1:00 P.M.
2:00 P.M.---------- 5:30 P.M.
7:00 P.M.----------10:30 P.M.

Note: A hostess will be on duty at all times, but special permissions will only be granted during weekly morning hours by the Dean and her Assistant. Special permissions are not to be granted at any other time except in cases of extreme emergency.

DINING ROOM REGULATIONS

1. Because of the rising costs of food it is impossible to quote individual meal prices at this time. Students who wish to have guests must register them in the guest book in the Dean's Office and make arrangements with the Business Office or Dining Room hostess. The dietitian must know beforehand.

2. Students and faculty are most earnestly requested to conserve food.
   Students may assist by (a) taking only the amount of food they really want, thus avoiding leaving any waste on their plates; (b) *signing the meal book when they plan to eat off the campus.*

3. Students and Faculty are requested not to carry any food out of the dining room, except on *Saturday at noon,* 12:15. At this meal fruit is usually served. No other food is to be carried away at any time.

4. If it is necessary for any faculty member or student to miss a meal, he (she) is not entitled to have a guest free of charge at the next meal.

5. If a student is too ill to go to the dining hall, she should go to the Infirmary. The nurse will see that she gets the proper food. *No meals will be served at any other place out of the dining hall except in the Infirmary.*

6. No announcements are made in the dining hall except in case of emergency, then see the Dean of Students.

7. The dining room doors will be closed ten minutes after the bell rings.

8. Any student improperly dressed will be asked by the Hostess to leave the dining hall. Kerchiefs are not approved for lunch and dinner except in case of inclement weather. Students dress in short afternoon or semi-tailored frocks on Friday evenings, and after dinner coffee is served in the parlors of Burwell Hall by Pan-Hellenic Council. Formal dress is required before concerts, lectures, receptions, etc.

9. Each table stays together until dismissed by the hostess. At formal dinners all tables wait until the guest table leaves. Students stand when guests rise to leave. Girls are expected to freshen up for dinner and *observe the rules of correct form and good taste when coming to meals.* Students also remain standing until guests are seated.

10. While help is so scarce the students wait on the tables.

11. Save all singing for Sunday nights at The Hut. On certain other special occasions to be announced, the entire student body will sing, but this shall be only at stated times.

12. Queens College traditions encourage informality and friendliness, keeping in mind those things which make for the greatest happiness and well-being for the greatest number. This demands cheerfulness, consideration, and thoughtfulness of others, especially at meal time.

COLLEGE SONGS

We urge every new girl to learn these songs as soon as possible so she may be able to enter into the "Queens Spirit" as soon as she arrives on the campus.

ALMA MATER

I

Deep within the waving forest,
Far from bustling town.
Stands our noble Alma Mater;
Proudly looks she down.

CHORUS

Sing her praises, lift her chorus
Over hill and dale!
Hail to thee, our Alma Mater!
Hail to Queens all Hail.

II

Deep among the fragrant pine trees
Is our College true,
There our noble Alma Mater
Proudly stands in view.

RADIO HYMN

With reverent love we sing to thee,
Our hearts o'er flow with loyal praise.
Dear Queens thy love shall ever be
Our guard and shield of college days.
Let echoes of thy spirit ring
As through the years thy song we sing.

Thy guiding standards lead us on
To paths of wisdom, faith, and truth
Bequeathed to us by daughters gone,
And giving strength to present youth,
Our glorious hymn of love we raise
To sing our Alma Mater's praise.

—Henrietta McIver, '40.

OUR LOYAL ALLEGIANCE

Our loyal allegiance
Dear Mother Queen, we sing,
And ever thy praises throughout the ages will ring.
Always we'll honor, protect, and cherish
That which thou standeth for;
Be ever our true guide
Throughout eternity;
Our steps shall not falter;
All hail, Alma Mater, to thee!

With thy queenly manner,
Direct us in thy way
To be sincere, just and constant to obey,
Loyally striving, faithfully seeking
To mould our lives by thine.
Give us through thy guidance
Brave hearts to do for thee
Our noblest endeavor;
All hail, Alma Mater, to thee!

Jane Montgomery and Elizabeth Isaacs, '40.

QUEENS COLLEGE HYMN

WE WOULD BE BUILDING

We would be building; temples still undone
O'er crumbling walls their crosses scarcely lift;
Waiting till love can raise the broken stone,
And hearts creative bridge the human rift;
We would be building, Master, let Thy plan
Reveal the life that God would give to man

Teach us to build; upon the solid rock
We set the dream that hardens into deed,
Ribbed with the steel that time and change
doth mock,
Th' unfailing purpose of our noblest creed;
Teach us to build; O Master, lend us sight
To see the towers gleaming in the light.

O keep us building, Master; may our hands
Ne'er falter when the dream is in our hearts,
When to our ears there come divine commands
And all the pride of sinful will departs;
We build with Thee, O grant enduring worth
Until the heav'nly Kingdom comes to earth.—AMEN.

DAUGHTERS OF QUEENS

Daughters of dear old Queens College
Where we come to get our knowledge
We'll uphold her standards ever
As we go through life.
Wave her colors ever;
Furl her standards never;

Raise it high and proudly cry,
"We're loyal Queens girls forever"
Dreaming of her glorious campus, comrades,
mem'ries that we find here.
See the flag of our Queens College
Waving o'er us all.

Tune: Men of Harlich.

SPIRIT OF QUEENS

To our Alma Mater for joys of college days.
We pay sincere tributes as we our chorus raise.
For friends and joys we've shared here,
For knowledge sought and found,
Through the years fast approaching
Her praises will resound.

O hail to Queens College we pledge our loyalty.
Your spirit will burn bright throughout eternity.
Our days are hastening onward,
But you will be our guide.
And in each heart your love will
Forever more abide.

Tune: Bluebells of Scotland.

FAITHFUL FOREVER

Faithful forever to Queens we will be
Pledging ourselves to her in loyalty
For friendships we've made here
For memories we hold dear
For life she had taught us to live happily.

Tune: Original music.

GREATER QUEENS

Eternal Father, God of Love,
In whom we live and breathe and move
We're thankful for the gifts you send,
For joys we know each loving friend.
And for our college, Lord we sing,
Help us to build a greater Queens.

Eternal Father, Guide and Stay
Hath led us in Thy chosen way,
For knowledge, wisdom, thanks we sing,
To the Lord of Lords, the King of Kings.
Help us to build toward higher things;
Grant this our prayer—a greater Queens.

Tune: Navy Hymn.

WE'RE THE GIRLS FROM QUEENS

We're the girls from Queens,
And you know what that means,
That we are the best in the land
Where the friendships are the best by far,
Oh, Q. C. you really are grand,
As the years roll by,
You never will die,
In our hearts and our memory,
Of all the rest Queens is the best,
It's the college for you and me.
We're deep within the waving forest,
It's the college for you and me.

Tune: Grand Old Flag.

FRESHMAN SONG

Lift high a Freshman song
Raise your voice and sing
Shout our yell with all your might
And make the College rafters ring.

On Freshmen though the years
On to greater things
To our class and to the school
Our praises and our loyalty we bring.

Tune: Anchors Aweigh.

QUEENS PEP SONG

Queens we our voices raise
With all our loyalties we praise,
We'll strive for our colors blue,
Forever we'll be true, and make her proud;
Oh, firm is our faith in you
For we will always carry through,
Striving ever onward we
For the glory of "Q. C."!

Tune: Duke We Thy Anthems Raise.

BRING YOUR HANDBOOK TO COLLEGE

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MEMO

MEMO

MEMO

MEMO

MEMO

I have read carefully this Handbook, and I know that I am held personally responsible for all information contained herein. I am keeping this Handbook for reference during the year.

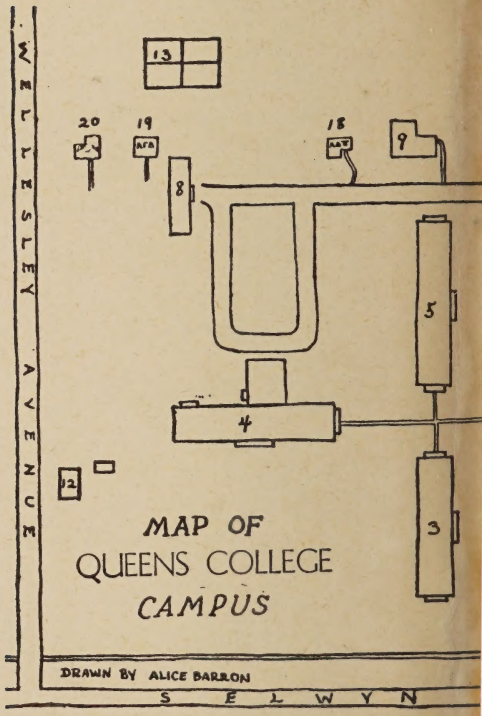
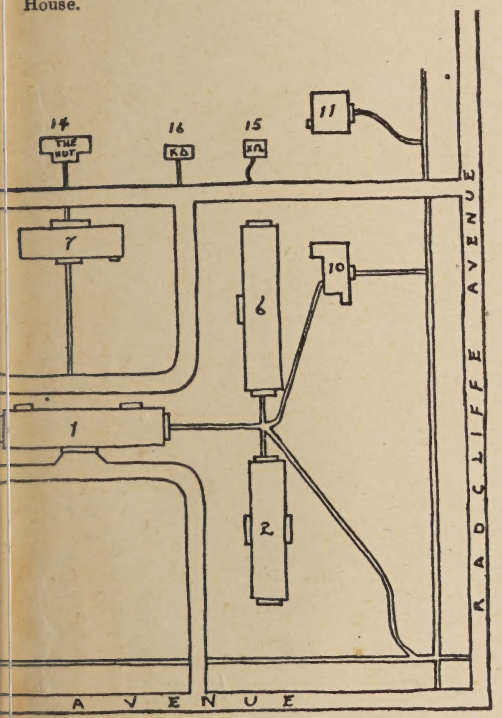
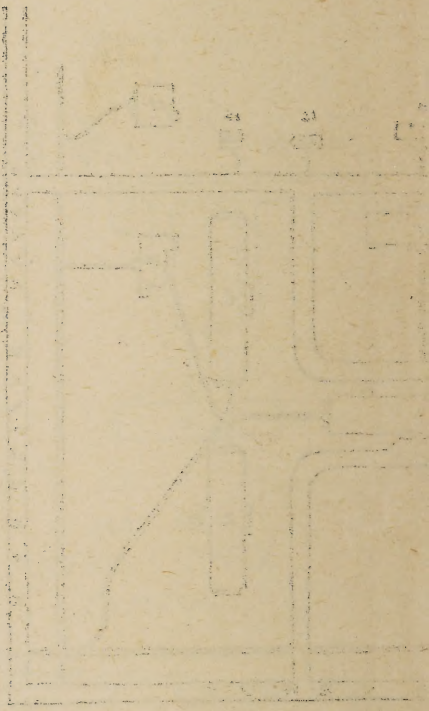
Signed ----------

Class ----------

Handbook Instructor ----------

Freshmen and transfers are to bring this signed statement to the Handbook examination.

1. Burwell Hall.
2. Music Building and Auditorium.
3. Science Building.
4. Morrison Hall.
5. Watkins Dormitory.
6. Long Dormitory.
7. Blair Union.
8. Gymnasium.
9. Infirmary.
10. President's Home.
11. Practice House.



. Dean of the College's Home.
. Tennis Courts.
. The Hut.
. Chi Omega House.
. Kappa Delta House.
17. Phi Mu House.
18. Alpha Delta Pi House.
19. Alpha Gamma Delta House.
20. Dean's House.
21. Frazer Hall.